

6th December

OET Writing – Using Reporting Verbs in OET

Practice:

Complete with the gerund or infinitive of the verb in brackets

1. Jamie insisted on **paying** for the meal. (pay)
2. Lauren has agreed **to work** late next week. (work)
3. I warned Jane **not to walk** through the park at night. (not walk)
4. The man admitted **stealing** the woman's handbag. (steal)
5. The doctor advised Lily **to give up** drinking coffee. (give up)
6. The boss persuaded Megan **not to leave** the company. (not leave)
7. Freya accused me of **trying** to steal her boyfriend. (try)
8. I apologized to Evie for **not remembering** her birthday. (not remember)
9. Did you manage to convince your parents **to come** tonight instead of tomorrow? (come)
10. My neighbour denies **damaging** my car, but I'm sure it was him. (damage)

**On the next page, we have some extracts from OET writing notes
Please use a suitable reporting verb to report what the patient said or did**

You could use these verbs:

remind / encourage / agree / admit / insist / refuse / decide / reveal / warn

Ms Sarah Day:

24.02.18

Pt presented alone. Complains of numbness and tingling (paraesthesia) in fingers 4 & 5 left hand. No improvement in symptoms.

Pt reported car accident Jun 2017. Not previously disclosed as wishes to keep from mother.

Sustained 'whiplash injury'.

No treatment sought at time.

Referral to neurologist, for investigation and management.

"I **had** a car accident in June 2017," said Ms Day.

Ms Day **revealed** that she **had had** a car accident in June 2017.

Ms Day **admitted having** a car accident in June 2017.

"I **was involved** in a car accident in June 2017," said Ms Day.

Ms Day **admitted** that she **had been** involved in a car accident in June 2017.

Ms Day **admitted being** involved in a car accident in June 2017.

Mrs Marjorie Jackson:

Plan:

Bereavement counselling – liaising with local social worker

22/2/10

Examination:

Still very tearful; difficulty engaging in normal daily activities

Attending social worker on weekly basis

16/3/10

Examination:

Brought in by family

Very withdrawn; not giving answers to most questions

Relatives report refusing food at home last few days; not taken medication for last six days; muttering to herself at odd times – not seeming to make sense

Mrs Jackson **agreed to attend** bereavement counselling and **liaise** with a social worker.

Mrs Jackson **was advised to attend** bereavement counselling.

Mrs Jackson **was encouraged to attend** bereavement counselling.

Her relatives **stated** that Mrs Jackson **has been refusing** food and medication.

Mrs Jackson **refused to eat** food, **engage** with her relatives, and **take** her medication for the last six days.

Mr Barry Jones:

Discussions:

Pt bored, discouraged, **wants to return to work**. Restless.

Mr Jones **insisted on returning** to work.

Mr Jones **decided to return** to work.

Mr Jones **informed me that he wanted** to return to work.

Ms Eleanor Bennet:

Presenting complaint:

15 May 2021 Side effects of captopril – dizziness and light-headedness, headaches, episodes of diarrhoea
Pt reports ↑stress from side effects

Pt requests captopril discontinuation (side effects) – reluctant to start new meds

Ms Bennet refused to start new medication.

Ms Bennet decided not to take new medication.

What did medical staff say or do?

Mr Peter Dunbar:

March 2018 GP prescribed metformin (oral hypoglycaemic agent). Now Pt cooking for self – non-compliant with diet. Non-compliant with medication. Blames poor memory
Pt appears unmotivated. Resents having to take medication: 'always been healthy'
Takes medication intermittently; encouraged to take regularly

Educated regarding need for regular medication and potential adverse effects of intermittent dosing

Discussed strategies of memory aids

We encouraged Mr Dunbar to take his medication regularly.

We reminded Mr Dunbar to take his medication regularly.

Mr Dunbar was encouraged to take his medication regularly.

Mr Dunbar was reminded to take his medication regularly.

We warned Mr Dunbar not to take his medication intermittently.

Mr Dunbar was warned not to take his medication intermittently.

We suggested using memory aids.

We recommended using memory aids.

We advised Mr Dunbar to use memory aids.

Mr Dunbar was recommended to use memory aids.

Mr Dunbar was advised to use memory aids.

Extension:

Complete using a reporting verb from the list and the correct form of the verb in brackets. Use an object where necessary

accuse / invite / offer / promise / recommend / refuse / remind / suggest / threaten

1. Ryan said, 'Let's go for a walk. It's a beautiful day.'
Ryan _____ (go) for a walk.
2. 'You copied Anna's exam!' the teacher said to him.
The teacher _____ (copy) Anna's exam.
3. Sam's neighbour told him, 'I'll call the police if you have any more parties.'
Sam's neighbour _____ (call) the police if he had any more parties.
4. The children said, 'We're not going to bed. It's much too early.'
The children _____ (go) to bed.
5. Simon said to me, 'Would you like to have dinner with me?'
Simon _____ (have) dinner with him.
6. Molly said to Jack, 'Don't forget to phone the electrician.'
Molly _____ (phone) the electrician.
7. Ricky said, 'I'll never do it again.'
Ricky _____ (do) it again.
8. Sarah said, 'You really must try Gianmarco's. It's a fantastic restaurant.'
Sarah _____ (try) Gianmarco's. She said it was fantastic.

Answers:

Complete using a reporting verb from the list and the correct form of the verb in brackets. Use an object where necessary

accuse / invite / offer / promise / recommend / refuse / remind / suggest / threaten

1. Ryan said, 'Let's go for a walk. It's a beautiful day.'
Ryan **suggested going** (go) for a walk.
2. 'You copied Anna's exam!' the teacher said to him.
The teacher **accused him of copying** (copy) Anna's exam.
3. Sam's neighbour told him, 'I'll call the police if you have any more parties.'
Sam's neighbour **threatened to call** (call) the police if he had any more parties.
4. The children said, 'We're not going to bed. It's much too early.'
The children **refused to go** (go) to bed.
5. Simon said to me, 'Would you like to have dinner with me?'
Simon **invited me to have** (have) dinner with him.
6. Molly said to Jack, 'Don't forget to phone the electrician.'
Molly **reminded Jack to phone** (phone) the electrician.
7. Ricky said, 'I'll never do it again.'
Ricky **promised not/never to do** (do) it again.
8. Sarah said, 'You really must try Gianmarco's. It's a fantastic restaurant.'
Sarah **recommended trying** (try) Gianmarco's. She said it was fantastic.