

4th December

OET Writing – Verbs for Reporting

Complete the sentences using reported speech

"I'm selling all my books."

My brother said **(that) he was selling all his books.**

"When are you leaving?"

My parents asked me **when I was leaving.**

"I've booked the flights."

Emma told me **(that) she had booked the flights.**

"Will you be home early?"

Anna asked Liam **if/whether he would be home early.**

"I won't wear these shoes again."

Jenny said **she wouldn't wear these/those shoes again.**

"How much money did you spend in the sales?"

I asked my friend **how much money he had spent in the sales.**

"I didn't buy you a present."

My girlfriend told me **(that) she hadn't bought me a present/she hadn't bought a present for me.**

"Can you help me?"

Sally asked the policeman **if/whether he could help her.**

"I can't find anywhere to park."

Luke told me **(that) he couldn't find anywhere to park.**

"Where do you usually buy your clothes?"

My sister asked me **where I usually bought my clothes.**

"I was in the class yesterday"

Farid told Laurence **he had been in the class the previous day/the day before.**

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Use these words to complete the sentences using 'ask' below:

about / to give / for / if / where

1. She asked me **if** I had a car
2. She asked me **for** my name
(She asked me what my name was)
3. She asked me **where** I live
4. She asked me **to give** her some money
(She asked me if I could give her some money)
5. She asked us **about** our holiday
(She asked us what our holiday had been like)

What is the difference between the sentences?

Practice:

Which words could go into the spaces in the sentences?

They could be verbs, prepositions, pronouns, question words...

TELL:

1. He told **me** his name
2. He told his name **to** me
3. He told me **how/where** to buy a ticket
4. He told me **that/where** I could buy a ticket
5. He told me **to give him/to buy/to eat** the sandwich
6. He told us **about** his holiday

EXPLAIN:

1. We explained the grammar **to** them
2. We explained **how/where** to use the machine
3. We explained **how/that/where** they could use the machine
4. We explained **when/why/that** they should go to the ticket office
5. We explained **to** them **what** "bland" means

OFFER:

1. They offered **us** a drink
2. They offered a drink **to** us
3. They offered **to buy/to give/to bring** us a drink

Extension:

Please find the mistakes in these sentences

1. She asked me that I had a car
2. He told we his name
3. We explained the grammar for them
4. They offered a drink about us
4. She asked to my name
5. He told his name me
6. We explained that to use the machine
5. They offered for make us a drink
6. She told us for her holiday
7. She asked to give him some advice
8. We explained them what "misunderstand" means