

1. What is Providing Structure?
2. Indicators
3. Common errors

What is Providing Structure?

Form / organisation / order to the conversation

OET have 3 specific understandings of this:

1. Sequencing the interview purposefully and logically

a. Follow the steps on the card (already logical) – **ALWAYS**

b. Using sequence language: 'first', 'second', 'after', 'then', 'next' and this last point is very important

When should I do it?

- a. **ALWAYS**
- b. **SOMETIMES**

2. Signposting changes



Changing topic:

Let's move now to _____. Is that okay?

Before we go on, let's talk about _____

Let's talk about _____, if you don't mind.

We will come back later

When do I do this?


ONLY WHEN THERE IS A NEW TOPIC

3. Using organising techniques (4 types mentioned)

C1 Sequencing

C2 Signposting

C3 Organisation

Categorisation	Give a 'menu' about the topics that will come	First, I'd like to talk about _____ and then we can move on to _____. Is that okay? Just 2 signs post together!
Labelling	Emphasising points	And this point is very important And this last point is vital
Chunking	When explaining we need to stop and check understanding	
Repetition & summary	At end of card, you repeat summary <ul style="list-style-type: none"> Usually if you finish early 	Okay so today we spoke about _____ and then we moved on to _____. Would you like me to go through that again?

Common errors:

- Forget to chunk and talk too much
- Repeating language: Is that okay? Is that okay? Is that okay?
- Don't follow the card: you jump one of the task
- Sign posting – forgetting to do

How does ~~x~~ sound?

How does that sound?

Does that make sense? – OET have said its okay