

OET Nursing Writing Week

Carl Brown

The task is: Write a letter to a healthcare professional requesting <u>continuation of care</u> for a patient.

45 minutes 40 minutes to write (maximum) 5 minutes reading

180 – 200 Guideline word count

Planning

10 - 15 minutes:

- Find the **PURPOSE**
- Identify the CASE NOTES you will use
- Organise the case notes into **LOGICAL PARAGRAPHS**

What is the situation after the above steps?

I can focus on writing <u>= Perfect circumstances in which to write a letter</u>

General Paragraph Purposes

Introduction	 patient name general medical context general request (urgency)
Timeline 1	 The beginning of the medical context up to the present
	 In some letters it might include the current situation
Timeline 2 /	Current situation
Current	 In some letters it is appropriate to separate the past from the current
Background	Related / important medical history / family history
– Medical	Medications etc
Background -	Lifestyle / family
Social	
Request	 expand on the request – discharge plan / follow up care



Identifying Purpose & Choosing Case Notes:

Ask yourself these questions about Carl Brown case notes:

1. Who is the reader?	Occupational Therapist
2. What is the reader's task?	Request a workplace assessment
3. Does the reader know the patient?	No
4. Does the writer have any tasks?	Outline our suggestions/concerns
5. Why am I writing <u>today</u> ?	Patient wants to return to work
6. Is it urgent?	no



Test 3

Writing (45 minutes)

TIME ALLOWED: READING TIME: 5 MINUTES WRITING TIME: 40 MINUTES

Read the case notes and complete the writing task which follows.

Notes:

Assume that today's date is 25 January 2020

You are a nurse in a family medical practice and you see a patient about his back pain.

PATIENT DETAILS:

Name: Carl Brown (Mr)

DOB: 31 October 1977 (43 y.o.)
Address: 32 Green Avenue, Oldtown

Social background: Self-employed graphic designer, works mainly from home (8 hrs/day on computer)

Divorced (2019), joint custody of daughter (7 y.o.) Lives alone – 2-bedroom house w home office

Interests: reading, TV sports

Family history: Father: 75 y.o. – degenerative spondylosis

Mother: 72 y.o. - osteopenia

Past medical history: 1983: Nasal fracture (bicycle accident)

1985: Chickenpox

1993: Fractured L arm (motorcycle accident)

2015: L4/L5 disc herniation (lifting weights) - successful treatment w

NSAIDs, physiotherapy Allergies: none

Treatment record

Appt. with family doctor: 15 January 2020

Presenting complaint:

Subjective:

Lower back pain 2-3 wks (pain = 4/10)

Objective:

Localised pain w spasms, tenderness Poor posture – forward head tilt evident

Diagnosis: Grade 2 muscle sprain lower back (no nerve root compromise)

?aggravated by prolonged sitting (3-hr continuous blocks) & poor posture



Treatment: Ibuprofen 400 mg 3×/day

Omeprazole 20 mg 1×/day (4 wks)
No sitting at desk > 3 hrs/day (6 wks)

Regular planned breaks advised (1×/60-90 mins)

Physiotherapy 1x/wk (4 wks) - prescribed exercises 2x/day

Follow-up w practice nurse (25 January)

Pt. requests workplace assessment - nurse to arrange w OT

Appt w practice nurse: 25 January 2020

Subjective:

Physio 'helping' (pain = 2/10)

Some non-compliance w medication & postural advice (works at desk total 4-5 hrs/day,

'I often forget about breaks and taking the tablets')

Anxious to resume pre-injury routine (important project deadline mid-Feb)

Objective:

BP 123/80, PR: 86/min, Temp: 37°C (normal)

No spasms, tenderness

<u>Discussion w pt</u>: Continue physio

OT referral (pt consent given):

- workplace assessment (?unsuitable seating: Pt reports using immovable folding wooden chair → ?replace w height-adjustable ergonomic chair plus wristrest & footrest)
- · assess requirement for lumbar support
- · graded return-to-work plan
- · check compliance w advice re prolonged sitting (still working >3 hrs without breaks)
- · advise correct sitting position/posture

Plan: Write to OT

Writing Task:

Using the information in the case notes, write a letter of referral to Mr Sanders, the Occupational Therapist, outlining your concerns about the patient, requesting a workplace assessment and summarising your suggestions. Address the letter to Mr John Sanders, Occupational Therapist, Oldtown Clinic, 34 Newbury Street, Oldtown.

In your answer:

- · Expand the relevant notes into complete sentences
- · Do not use note form
- Use letter format

The body of the letter should be approximately 180-200 words.



Letter Plan

Introduction	Name: Carl Brown	
	General medical context:	
	General request: Workplace assessment	
15 th Jan	Treatment record Appt. with family doctor: 15 January 2020	
	Presenting complaint:	
	Subjective: Lower back pain 2–3 wks (pain = 4/10) Objective:	
	Localised pain w spasms, tenderness Poor posture – forward head tilt evident	
	Diagnosis: 3 ✓ Grade 2 muscle sprain lower back (no nerve root compromise)	
	?aggravated by prolonged sitting (3-hr continuous blocks) & poor posture	
	Treatment: Ibuprofen 400 mg 3×/day	
	Omeprazole 20 mg 1x/day (4 wks)	
	No sitting at desk > 3 hrs/day (6 wks)	
	Summarise Regular planned breaks advised (1×/60–90 mins)	
	Physiotherapy 1x/wk (4 wks) - prescribed exercises 2x/day	
	Follow-up w practice nurse (25 January)	
	Pt. requests workplace assessment - nurse to arrange w OT	
	Appt w practice nurse: 25 January 2020	
25 th Jan	Subjective:	
	Physio 'helping' (pain = 2/10) ✓	
	Some non-compliance w medication & postural advice (works at desk total 4–5 hrs/day, 'I often forget about breaks and taking the tablets')	
	 Anxious to resume pre-injury routine (important project deadline mid-Feb) 	
	Objective:	
	BP 123/68, PR. 86/min, Temp. 97°0 (normal)	
Packground	No spasms, tenderness	
Background	Previous injury: 2015: L4/L5 disc herniation (lifting weights) – successful treatment w NSAIDs, physiotherapy	
	Father: 75 y.o. – degenerative spondylosis	



Request	Expand on purpose:
	Some non-compliance w medication & postural advice (works at desk total 4–5 hrs/day, 'I often forget about breaks and taking the tablets') Discussion w pt: Continue physio
	OT referral (pt consent given):
	 workplace assessment (?unsuitable seating: Pt reports using immovable folding wooden chair → ?replace w height-adjustable ergonomic chair plus wristrest & footrest)
	 assess requirement for lumbar support graded return-to-work plan
	check compliance w advice re prolonged sitting (still working >3 hrs without breaks)
	advise correct sitting position/posture

Homework: Write 25th Jan and Background Paragraph: send to laurence@set-english.com



Introductions

seness & Clarity: The intro is supposed to a direct summary of the situation and what any requested ent: We are not sending the patient to a syy mar: Don't combine so many ideas in one ance: writing regarding Mr Carl Brown, who as my family medical practice today due to back pain. It started 3 weeks ago and he equested a work place assessment. s recovering from a grade 2 muscle sprain lower back
mar: Don't combine so many ideas in one nce: writing regarding Mr Carl Brown, who d my family medical practice today due to back pain. It started 3 weeks ago and he equested a work place assessment.
writing regarding Mr Carl Brown, who d my family medical practice today due to back pain. It started 3 weeks ago and he equested a work place assessment.
d my family medical practice today due to back pain. It started 3 weeks ago and he equested a work place assessment.
a bit clearer, less chance of misunderstanding
focus on what happened in the past? Tell tuation now in the introduction – see e 'recovering'



Mr John Sanders	
Occupational Therapist	
Oldtown Clinic	
34 Newbury Street	
Oldtown	
25 January 2020	
Dear Mr John Sanders,	
Re: Mr Carl Brown, DOB: 31 October 1977 (43	
years old)	facilities:
I am writing about -regarding Mr Carl Brown, who presented to our service for -due to back	- hospitals - clinics
pain. He is being referred now to your facility for further assessment and evaluation.	- physiotherapy/rehabilitation centre - gym
	- nursing home - dialysis centre
	- respite / day care centres
I am writing this referral letter regarding Mr. Carl Brown, who has a muscle sprain in his lower	
back and now requests your assessment in of his workplace.	
I am writing to request a workplace assessment	'a diagnosis of 2 nd grade muscle sprain in his
for Mr Carl Brown, who has a 2nd-grade muscle sprain lower back diagnosis.	lower back' – probably more natural butvery good grammar to nominalise in this way.
Mr John Sanders Occupational Therapist	
Oldtown Clinic	



24 Nowbury Stroot	_
34 Newbury Street	
Oldtown	
25 January 2020	
23 January 2020	
Dear Mr Sanders,	
	been admitted to = he is staying in this facility
Re: Mr Carl Brown, DOB: 31 October 1977 (aged	
· -	
43)	
I am writing to request a workplace assessment	
for Mr Carl Brown, who has been admitted to a	
family medical practice with back pain. He has	lower back pain v a grade 2 lower back muscle
been is recovering from lower back pain and	sprain – which is more professional/specific?
requires your further assessment.	
requires your further assessment.	
	the patient doesn't require assessment –
	incorrect purpose
Mr John Sanders	
Occupational therapist	
Oldtown Clinic	Why focus on what happened in the past? Tell
34 Newbury Street	the situation now in the introduction – see
Old town	above 'recovering'
Old town	above recovering
Re: Carl Brown, 44 years old	Be careful – when there is a diagnosis after
, ,	admission, we shouldn't say the patient
Dear Mr Sanders,	presented with the diagnosis.
I am writing to refer Mr Brown, who presented	
our clinic with lower back sprain. He requires	
your workplace assessment and support.	
NA 1 1 C 1	
Mr John Sanders	
Occupational Therapist	
Oldtown Clinic	
34 Newbury Street	
Oldtown	
25th January 2020	
ZJUI January ZOZO	manuflu a natastica 1
	Extending relative clauses:
Re: Carl Brown	
	, who has lower back pain and now requires a
Door Mr Condors	
Dear Mr Sanders,	workplace accomment
	workplace assessment
	workplace assessment
I am writing regarding Mr Carl Brown, who has	
I am writing regarding Mr Carl Brown, who has	No extra 'he' is required in extended relative
lower backpain, and now he needs his	
	No extra 'he' is required in extended relative
lower backpain, and now he needs his	No extra 'he' is required in extended relative
lower backpain, and now he needs his	No extra 'he' is required in extended relative
lower backpain, and now he needs his workplace to be assessed.	No extra 'he' is required in extended relative
lower backpain, and now he needs his	No extra 'he' is required in extended relative



	T
Occupational Therapist Oldtown Clinic 34 Newbury Street Oldtown 25 th January 2020 Dear Mr Sanders, Re: Mr Carl Brown, aged 43 I am writing regarding Mr Carl Brown, who has been recuperating from a grade two lower back muscle sprain and is ready to return to work. He is being referred to you and now requires assessment of his workplace.	He is already working!
I am writing regarding Mr Carl Brown who has been recovering from lower back pain as well as he is really keen to get back to work. He-is-being referred to you and now requires your workplace assessment.	I am writing regarding Mr Carl Brown, who has been recovering from lower back pain and is keen to get back to work. as well as – followed by nouns: I am writing regarding Mr Carl Brown who has been recovering from lower back pain as well as being keen to get back to work. He is already working!
25 January 2020 Mr John Sanders Occupational Therapist Oldtown Clinic 34 Newbury Street, Oldtown Dear Mr John Sanders, Re: Mr Carl Brown, DOB: 31 October 1977	Why focus on what happened in the past? Tell the situation now in the introduction – see above 'recovering' We don't need caps for The Clinic – 'our clinic' He wasn't admitted anyway – he visited



I am writing regarding Mr Carl Brown, who was admitted to The Clinic due to his lower back pain following 2-3 weeks.

He is scheduled to return to work at his request, now requires further a workplace assessment and advice. He is keen to return to work, and now requires a workplace assessment and advice.

He is already working!

Mr John Sanders Occupational Therapist Oldtown Clinic 34 Newbury Street Oldtown

I am writing regarding Mr Carl Brown, who has been diagnosed with a grade 2 lower back muscle sprain. Now he wants to return to work, for which he requires a workplace assessment.

25 January 2020

He is already working!

Re: Mr Carl Brown, DOB: 31 October 1977

Dear Mr Sanders,

I am writing regarding Mr Carl Brown, who has been diagnosed with grade 2 muscle sprain lower back. Now he needs to start his work, for which he requires a workplace assessment.

25 January 2020 Mr. Jones Sandres Occupational Therapist Oldtown Clinic 34 Newbury Street Oldtown

Dear Mr. Jones Sandres Re: Mr Carl Brown

I am writing regarding Mr Carl Brown, who was treated for back pain and wants to return to work. He is due to be discharged and now requires your request for a workplace assessment and advice.

I am writing regarding Mr Carl Brown, who has been treated for a back sprain and wants to return to work. He is due to be discharged and now requires your request for a workplace assessment and advice.

He hasn't been admitted, so cannot be discharged

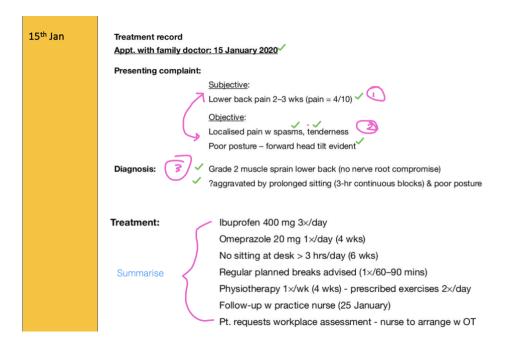
He is already working!

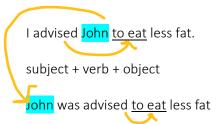


I am writing regarding Mr Carl Brown, who has a
lower back sprain and requires a workplace
assessment and support.



Timeline: 15th Jan





On the 15th January, Mr Brown presented with a 3-week history of lower back pain, which was 4/10 and localized with spasms and tenderness, as well as forward head tilt.

along with / as well as – requires a noun:

Meningitis is characterised by a petechial rash. (You get a petechial rash when you have meningitis)



On 15 January 2020, Mr Brown visited our clinic complaining of lower back pain persisting for the past previous 2-3 weeks. He described the pain as 4 out of 10, localised with spasms and tenderness, swident due to his poor posture and forward head tilt. On examination, he was diagnosed with a Grade 2 muscle sprain in the lower back, potentially worsened by prolonged sitting and poor posture. In terms of his treatment, he was prescribed lbuprofen 400mg, and omeprazole 20mg. Additionally, he was advised to limit sitting at the desk to no more than 3 hours, daily, for 6 weeks with regular breaks recommended every 60-90 minutes, along with physiotherapy sessions, once, weekly for 4 weeks and prescribed exercises to do at home twice, daily On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes On 15 January, Mr Brown was presented to the clinic with lower back pain for 3 weeks and with	Student	Teacher
the past previous 2-3 weeks. He described the pain as 4 out of 10, localised with spasms and tenderness, evident due to his poor posture and forward head tilt. On examination, he was diagnosed with a Grade 2 muscle sprain in the lower back, potentially worsened by prolonged sitting and poor posture. In terms of his treatment, he was prescribed ibuprofen 400mg, and omeprazole 20mg. Additionally, he was advised to limit sitting at the desk to no more than 3 hours, daily, for 6 weeks with regular breaks recommended every 60-90 minutes, along with physiotherapy sessions, once, weekly for 4 weeks and prescribed exercises to do at home twice, daily. On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity-pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. The pain score is subjective (he described) but the rest of this sentence is the result of an objective examination – he did not describe. Does OT need to know prescription details? Ilimit + object + to + (level/time/speed) Brilliant listing – well done He didn't report these things Great listing! No diagnosis here – is it in your introduction? Best to put it here.	On 15 January 2020, Mr Brown visited our clinic	the past 5 weeks
pain as 4 out of 10, localised with spasms and tenderness, evident due to his poor posture and forward head tilt. On examination, he was diagnosed with a Grade 2 muscle sprain in the lower back, potentially worsened by prolonged sitting and poor posture. In terms of his treatment, he was prescribed Ibuprofen 400mg, and omeprazole 20mg. Additionally, he was advised to limit sitting at the desk to no more than 3 hours, daily, for 6 weeks with regular breaks recommended every 60-90 minutes, along with physiotherapy sessions, once, weekly for 4 weeks and prescribed exercises to do at home twice, daily On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. On 15 January, Mr Brown was presented to the Opening verbs in OET:	complaining of lower back pain persisting for	
tenderness, evident due to his poor posture and forward head tilt. On examination, he was diagnosed with a Grade 2 muscle sprain in the lower back, potentially worsened by prolonged sitting and poor posture. In terms of his treatment, he was prescribed Ibuprofen 400mg, and omeprazole 20mg. Additionally, he was advised to limit sitting at the desk to no more than 3 hours, daily, for 6 weeks with regular breaks recommended every 60-90 minutes, along with physiotherapy sessions, once, weekly for 4 weeks and prescribed exercises to do at home twice, daily On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. On 15 January, Mr Brown was presented to the Opening verbs in OET:	the past previous 2-3 weeks. He described the	the pain score is subjective (he described) but
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diagnosed with a Grade 2 muscle sprain in the lower back, potentially worsened sitting and poor posture. In terms of his treatment, he was prescribed lbuprofen 400mg, and omeprazole 20mg. Additionally, he was advised to limit sitting at the desk to no more than 3 hours, daily, for 6 weeks with regular breaks recommended every 60-90 minutes, along with physiotherapy sessions, once, weekly for 4 weeks and prescribed exercises to do at home twice, daily On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. On 15 January, Mr Brown was presented to the Opening verbs in OET:	tenderness, evident due to his poor posture and	objective examination – he did not describe.
lower back, potentially worsened by prolonged sitting and poor posture. In terms of his treatment, he was prescribed Ibuprofen 400mg, and omeprazole 20mg. Additionally, he was advised to limit sitting at the desk to no more than 3 hours, daily, for 6 weeks with regular breaks recommended every 60-90 minutes, along with physiotherapy sessions, once, weekly for 4 weeks and prescribed exercises to do at home twice, daily On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity—pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. On 15 January, Mr Brown was presented to the Opening verbs in OET:	•	
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limit + object + to + (level/time/speed) Brilliant listing – well done limit + object + to + (level/time/speed) Brilliant listing – well done He didn't report these things Great listings Great listing! Freat listing! No diagnosis here – is it in your introduction? Best to put it here. Opening verbs in OET:		Does OT need to know prescription details?
than 3 hours, daily, for 6 weeks with regular breaks recommended every 60-90 minutes, along with physiotherapy sessions, once, weekly for 4 weeks and prescribed exercises to do at home twice, daily On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. Brilliant listing – well done He didn't report these things Great listing! No diagnosis here – is it in your introduction? Best to put it here.		
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On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity-pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. Great listing! No diagnosis here – is it in your introduction? Best to put it here. On 15 January, Mr Brown was presented to the		
On 15th January, Mr Brown reported experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. He didn't report these things Great listing! No diagnosis here — is it in your introduction? Best to put it here.		
experiencing tenderness and spasms, as well as a lower back pain for approximately three weeks at 4/10 intensity-pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. Great listing! No diagnosis here — is it in your introduction? Best to put it here. On 15 January, Mr Brown was presented to the		He didn't report these things
a lower back pain for approximately three weeks at 4/10 intensity—pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. Great listing! No diagnosis here — is it in your introduction? Best to put it here.	•	The didit treport these things
weeks at 4/10 intensity pain. These symptoms were possibly aggravated due to bad posture and prolonged sitting in front of his computer. As a result, he was commenced on medication and weekly physiotherapy, along with exercise twice a day. Additionally, he was advised to not spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. Great listing! No diagnosis here — is it in your introduction? Best to put it here. Opening verbs in OET:		
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Spend more than 3 hours at the desk, and to take regular breaks every 60-90 minutes. Best to put it here. On 15 January, Mr Brown was presented to the Opening verbs in OET:	and weekly physiotherapy, along with exercise	
On 15 January, Mr Brown was presented to the Opening verbs in OET:	twice a day. Additionally, he was advised to not	No diagnosis here – is it in your introduction?
On 15 January, Mr Brown was presented to the Opening verbs in OET:	spend more than 3 hours at the desk, and to	Best to put it here.
	take regular breaks every 60-90 minutes.	
clinic with lower back pain for 3 weeks and with		Opening verbs in OET:
a main around \$4/10. On accombination has been	·	
a pain score of 4/10. On examination, he has • passive: was admitted – correct		·
localised pain with spasms and tenderness. Poor • active: presented – correct		·
posture and forward head tilt was has been evidenced while forwarding head tilt. Based on	i i	(admit is not correct here anyway)
	_	Lawrench and main fan 2 warden a 2 warde bis .
	·	lower back pain for 3 weeks: a 3-week history of
with a grade 2 muscle sprains without nerve lower back pain – more professional root involvement, and it has been was possibly		lower back pain – more professional
aggravated due to prolonged sitting with poor having had lower back pain for 3 weeks		having had lower back pain for 2 weeks
posture.		Having Hau lower back pall for 3 weeks
	p = 5 = 5 = 5	
He has been advised to take regular painkillers	He has been advised to take regular painkillers	
and avoid prolonged sitting, after 1 week of		



Check this – it isn't accurate and it is missing key physiotherapy follow-up with the practice nurse on 25 January. information: avoid prolonged sitting – what is that exactly? You are saying the patient should do these things only after 1 week of physio Check the notes and some previous paragraphs Medically, he has been presenting lower back On the 15th January, Mr Brown presented with a pain for 2-3 weeks, which is 4/10 and localized 3-week history of lower back pain, which was 4/10 and localized with spasms and tenderness. with spasms and tenderness. It is characterized by forward head tilt evident. Consequently, he Additionally, forward head tilt was evident. has been diagnosed with grade 2 muscle sprain Consequently, he was diagnosed with a grade 2 lower back, which aggravated by prolonged lower back muscle sprain, which was possibly sitting and poor posture. aggravated by prolonged sitting and poor He has been advised regular planned breaks posture. 1*/60-90 mins, no sitting at desk more than 3 hours in a day for 6 weeks, Physiotherapy 1*wk He was advised to take regular planned breaks for 4 weeks, and as well as exercises 2*/day. 1*/60-90 mins, no sitting at desk more than 3 hours in a day for 6 weeks, Physiotherapy 1*wk for 4 weeks, and as well as exercises 2*/day. Look at lists in first two paragraphs for how to present these numbers / instructions We need to work on tense and other minor language issues On 15th January, 2020, Mr Brown presented with mild lower back pain. Upon assessment, his pain was possibly aggravated by prolonged sitting and poor posture, which resulted in him having localised back pain, spasms and tenderness. Consequently, he was diagnosed with a grade 2 lower back muscle sprain and was treated accordingly. Additionally, he has been advised on not sitting at his desk and taking regular breaks, attending physiotherapy treatment summary – are we missing some once a week for 4 weeks and follow up information – exercise / detail around the sitting appointment today. In addition, he reque at desk? See above for good examples be seen by occupational therapist. Mr Brown presented to our clinic on 15th of January 2020 with 4/10 level of localised lower back pain including spasms and tenderness. He had a poor posture with tilted his head tilted forward. He has been was diagnosed with a grade 2 muscle sprain in his lower back without any nerve root compromise ing. We sent him What about the possible aggravation?



back to He was sent home with prescribed analgesics and arranged physiotherapy sessions. Also he has been advised to take regular breaks while his prolonged sitting.	More detail re the sitting instructions would be
while his prolonged sitting. On 15th January, Mr Brown presented to our clinic with a lower back pain which he had been having approximately for approximately 3 weeks. He reported that the pain's strength was 4 out of 10 and it was localised with spasms and tenderness. He was diagnosed with a grade 2 muscle sprain, which was not compromising the nerve root. His condition had possibly been aggravated due to his poor posture and prolonged sitting. Ibuprofen and Omeprazol were prescribed and he was advised to not to sit longer than 3 hours, to take regular breaks, and to attend physiotherapy sessions once a week for 4 weeks long. In addition, some exercises	Careful here – he didn't report the spasms etc
were prescribed as twice a day. He requested an	
assessment for his workplace.	Good – concise but detailed where it needs to
On 15 th January, Mr Brown reported that he had experienced back pain for three weeks. During examination, he had tenderness and spasms as well as poor posture. Subsequently, he was diagnosed with a grade 2 lower back muscle sprain, for which painkillers and physiotherapy exercises were commenced. Prolonged sitting might have aggravated his posture, for which he was advised to not sitting at desk more than 3 hours per day and to have regular planned	be – accurate too! might have aggravated – speculating about what happened before the presentation
breaks.	He didn't report spaces and tenderness!
During an appointment on 15th January, Mr Brown reported to his GP that he had been experiencing lower back pain with spasms and tenderness. He attributed his condition to poor posture when working on a computer and for prolonged sitting periods. As a result, he was diagnosed with a 2nd-grade muscle sprain in his lower back and was prescribed ibuprofen. He was advised to take regular breaks and not sit at his desk for more than three hours a day for six weeks. Physiotherapy and exercises were also prescribed, and a follow-up appointment was scheduled on 25th January with a practice nurse. The nurse will arrange a workplace assessment with an occupational therapist, as requested by Mr Brown.	He didn't report spasms and tenderness! Did he attribute it to that? Or the healthcare professional? Very well written – great style and content re treatment – but two big content issues above
Grade 2 muscle sprain in his lower back, with a	



pain score of 4/10. The pain was localized, with	Very good writing!
by tenderness and spasms, not involving nerve	, ,
root compromise but exacerbated by prolonged	
sitting with poor posture. His treatment plan	
included avoiding sitting at a desk for more than	
3 hours/ day, and taking regular breaks of 60-90	
minutes. Additionally, he was prescribed	We have to do more to convert notes into
physiotherapy 1×/ week for four weeks,	sentences: once a day, three times a day etc
instructed to perform exercises 2×/ day, and to	,
take ibuprofen 400 mg 3×/ day.	
On 15th January 2020, Mr Brown reported	
lower back pain, at-with a score of	
4/10. Additionally, his pain was accompanied by	Did poor posture accompany the pain or cause
spasms, tenderness and poor posture, resulting	it?
in him being diagnosed with a grade 2 muscle	
sprain in the lower back, which could be could	
have been aggravated by prolonged	
sitting. Consequently, he was prescribed with	
anti-inflammatory medication , physiotherapy	Good way of showing the treatment – nice
and exercise, as well as being advised	summary
regarding planned regular breaks and no sitting	Sammary
at the desk for 3 hours a day.	
at the desictor strouts a day.	
Having had lower back pain for 2-3 weeks, Mr	Perfect participle clause is needed here because
Brown presented to our facility on 15 January	the 2-3 weeks of pain was before the
2020. According to our assessment, he had a	presentation
localised pain with spasms and tenderness on	
his back. Consequently, he was diagnosed with	
the aforementioned condition. Please note that	Possible aggravation?
he used to sit for a long time with poor posture.	
Subsequently, he was prescribed painkillers. He	
has been advised to avoid sitting for more than	
3 hours a day and to take regular breaks.	
Physiotherapy has been arranged for 4 weeks.	
On 15 th January 2020, Mr Brown presented with	
lower back pain of 4/10 which was localised	
with spasms, tenderness and poor posture due	
to prolonged sitting for more than 3 hours.	possibly due to?
Consequently, he was advised to avoid sitting	'
for a long time for 6 weeks and have planned	More information regarding advice required for
breaks, along with doing exercises twice daily.	OT – you have prioritised listing the medication
He was prescribed with ibuprofen 400mg 3	details instead. Does that seem the best choice?
times daily, Omeprazole 20mg once per day for	
4 weeks and a follow up visit was	
recommended.	
Mr Brown is a self-employed graphic designer	This seems like it should be in the background
who works mainly from home on a computer	paragraph?
for 8 hours a day. On 15 January, he had lower	
back pain for 2-3 weeks with a pain score 4/10,	
localised pain with spasms and tenderness. His	
pain was possibly aggravated by prolonged	
I 1. applatated by biologica	



sitting for 3 hours continuous blocks, combined with poor posture. Mr. Brown was advised to not sit at his desk >3 hours/day for 3 weeks and take regular planned breaks 1x/60-90 mins. He has been was referred to physiotherapy 1x/week (4 weeks) and has been prescribed We need to do more to convert these notes into exercise 2x/day. sentences On 15th January, Mr Brown presented with Great! Concise, yet detailed in the right places! moderate lower back pain, spasms and tenderness, which was probably aggravated by Generally grammatically solid too. poor posture and prolonged sitting due to his work. He has been was treated accordingly, along with physiotherapy and prescribed exercises twice a day. He has was also given advice not to sit for more than 3 hours and to have regular planned breaks.



	Annt w practice purses 25 January 2000		
orth I	Appt w practice nurse: 25 January 2020		
25 th Jan	Subjective:		
	Physio 'helping' (pain = 2/10) ✓		
	Some non-compliance w medication & postural advice (works at desk total 4–5 hrs/day, 'I often forget about breaks and taking the tablets')		
	 Anxious to resume pre-injury routine (important project deadline mid-Feb) 		
	Objective:		
	-BP 123/80, PR. 60/min, Temp. 37°C (normal)		
	✓ No spasms, tenderness		
Background	Previous injury:		
	2015: L4/L5 disc herniation (lifting weights) – successful treatment w		
	NSAIDs, physiotherapy		
	Father: 75 y.o. – degenerative spondylosis		
Top 1			

Student	Teacher		
On 25th January, Mr Brown reported that his pain reduced to 2 from 4 but he was anxious about resuming his pre-injury work routine. Additionally, there were no spasms and tenderness. Regarding his background, Mr Brown diagnosed with L4/L5 disc herniation due to lifting weights and treated successfully with NSAID and physiotherapy in 2015.	Today, Mr Brown reported that his pain had reduced to 2 from 4 due to the physiotherapy sessions and there were no spasms and tenderness. However, he seemed anxious to return to his pre-injury work routine. Regarding his background, Mr Brown was diagnosed with an L4/L5 disc herniation due to lifting weights and was treated successfully with NSAIDs and physiotherapy in 2015. No mention of career and sitting long hours — mentioned before? No mention of father and family history — important?		
Mr Brown attended to follow up assessment today. His pain level has been decreased to 2/10 as a result of physiotherapy. Currently, he has no longer spasms or tenderness. Occasionally, he was on non-compliance of medications and postural advices. At the moment, he is being anxious to resume pre-injury routine, as he has to complete an important project in medfebruary. End of the session we discussed to continue physiotherapy.	Mr Brown attended his follow-up assessment today. His pain level has been decreased to 2/10 as a result of physiotherapy. Currently, he no longer has spasms or tenderness. Occasionally, he has been non-compliant with his medications and postural advice. In addition, he seemed anxious to resume his pre-injury routine, as he has to complete an important project in mid-February. End of the session we discussed to continue physiotherapy.		
Mr Brown is a self-employed graphic designer, who works from home. He normally works 8 hours/day, sitting at his computer desk. He has a history of L4-L5 disk herniation caused by weight lifting in 2015. But, it was successfully treated with NSAIDs and Physiotherapy. In	Mr Brown is a self-employed graphic designer who works from home. He normally works 8 hours a day, sitting at his computer desk. He has a history of L4-L5 disk herniation caused by weightlifting in 2015 but it was successfully treated with NSAIDs and physiotherapy. In		



addition, he has a family history with degenerative spondylosis and Osteopenia.

addition, he has a family history of degenerative spondylosis and osteopenia.

• Some sentences could be combined and reduced to summarise more effectively:

"Mr Brown attended to follow up assessment today. His pain level has been decreased to 2/10 as a result of physiotherapy."

"Today, Mr Brown reported that his pain level had decreased to 2/10 as a result of physiotherapy."

On 25th January, Mr Brown Presented again to our Clinic for a review appointment. From the discussion, was clear that he has been Anxious to resume pre-injury routine. However, physiotherapy has improved his condition, decreasing the pain from 4 to 2, of ten. Additionally, spasms and tenderness has not been occurred.

Regarding Mr Brown medical history, in 2015, he was diagnosed with L4/L5 disc herniation, for which he received successful treatment with NSAIDs and Physiotherapy.

Today, Mr Brown presented again to our Clinic for a review appointment. From the discussion, it was clear that he is anxious to resume his preinjury routine. However, Physiotherapy has improved his condition, decreasing the pain from 4 to 2 out of ten. Additionally, he was not experiencing any spasms or tenderness.

Regarding Mr Brown's medical history, in 2015 he was diagnosed with an L4/L5 disc herniation, for which he received successful treatment with NSAIDs and physiotherapy.

- No mention of career and sitting long hours
 mentioned before?
- No mention of father and family history important?

Currently, Mr Brown reported being anxious about the resume of his pre-injury routine, and stated that the pain has decreased now at 2/10. Upon assessment, no tenderness or spasms have been observed.

Regarding his background, in 2015 Mr Brown had L4/L5 discs herniated, which were successfully treated. Please note that his father was diagnosed with degenerative spondylitis.

Today, Mr Brown reported being anxious to return to his pre-injury routine and stated that his pain had decreased to 2/10 due to the physiotherapy sessions. Upon assessment, no tenderness or spasms were observed.

Regarding his background, in 2015 Mr Brown had an L4/L5 disc herniation, which were successfully treated. Please note that his father was diagnosed with degenerative spondylitis.

No mention of career and sitting long hours
 mentioned before?

On 25th January, Mr Brown stated that physiotherapy exercises are helping his pain, however, he is non-compliance with his postural

Today, Mr Brown stated that physiotherapy exercises were helping his pain; however, he had sometimes been non-compliant with the



advice. In addition, he seemed anxious to resume pre-injury routine. On examination, his aforementioned symptoms were improved.

In terms of his medical history, Mr Brown was diagnosed with disc herniation in 2015 due to lifting weights, subsequently, he was treated with NSAIDs and physiotherapy. In addition, his father has degenerative spondylosis.

postural advice and medication regime. In addition, he seemed anxious to resume his preinjury routine. On examination, his aforementioned symptoms had improved.

In terms of his medical history, Mr Brown was diagnosed with disc herniation in 2015 due to lifting weights and was subsequently treated using NSAIDs and physiotherapy. In addition, his father has degenerative spondylosis.

No mention of career and sitting long hours
 mentioned before?

Currently, He has a 2 out of 10 rate of pain attributed to his physiotherapy. However, he is intermittent complying with medication and postural advice. He is now anxious to resume pre-injury routine.

Medically, Mr Brown had a L3/14 disc herniation incurred after lifting weights. He also has a family history of degenerative spondylosis and osteopenia. Socially, he is a graphic designer who works mainly from home for 8 hours in front of his computer.

Today, Mr Brown had a pain score of 2 out of 10 due to his physiotherapy sessions. However, his compliance with the medication and postural advice has been intermittent. He is now anxious to resume his pre-injury routine.

Medically, Mr Brown had an L4/L5 disc herniation sustained after lifting weights. He also has a family history of degenerative spondylosis and osteopenia. Socially, he is a graphic designer who works mainly from home for 8 hours in front of his computer.

 Good level of content, only some language issues which can affect the clarity

Today, Mr Brown has stated that his physiotherapy has been helping, resulting in his reduced pain score of 2/10. Additionally, he has experienced no spasms or tenderness. He has found challenging to remember about breaks and taking his tablet. He is feeling anxious about resuming his pre-injury routine due to having an important project deadline in mid-February.

In 2015, Mr Brown suffered a L4/L5 disk herniation due to lifting weights, NSAIDS and physiotherapy were the successful treatments. In Addition, he has a family history of degenerative spondylosis from his father's side and osteopenia from his mother's side.

Today, Mr Brown has stated that his physiotherapy had helped, resulting in a reduced pain score of 2/10. Additionally, he has experienced no spasms or tenderness. He has found it challenging to remember to have breaks and take his medication. He is feeling anxious to return to his pre-injury routine due to having an important project deadline in mid-February.

In 2015, Mr Brown experienced an L4/L5 disk herniation due to lifting weights. NSAIDs and physiotherapy were the successful treatments used. In addition, he has a family history of degenerative spondylosis from his father's side and osteopenia from his mother's side.

- Good level of content, only some language issues which can affect the clarity
- Try not to use the word 'suffer' it could be considered judgemental



On today's visit, he reported that his pain level has reduced following physiotherapy and when examined no spasm and tenderness were observed. However, he is feeling anxious to restart his pre-injury routine. Regarding his previous injury, he had disc herniation in 2015 which was successfully treated with NSAID and physiotherapy.

Today, Mr Brown reported that his pain level had reduced following physiotherapy and during examination, no spasms or tenderness were observed. However, he is feeling anxious to restart his pre-injury routine.

Regarding his background, Mr Brown had an L4/L5 disc herniation in 2015 which was successfully treated with NSAIDs and physiotherapy.

- No mention of career and sitting long hours
 mentioned before?
- No mention of father and family history important?

On today's appointment, Mr Brown reported that his back pain has improved although there were occasional non- compliance with medication and postural advice. However, he is still anxious to resume pre-injury routine.

Today, Mr Brown reported that his back pain had improved although he has occasionally been non-compliant with his medication and the postural advice. In addition, he is still anxious to resume his pre-injury routine.

In terms of background, Mr Brown works from home as a graphic designer and he has a family history of degenerative bone disease. In 2015, he experienced L4 and L5 disc herniation and it was treated successfully. In terms of background, Mr Brown works from home as a graphic designer and he has a family history of degenerative bone disease. In 2015, he experienced an L4 and L5 disc herniation and it was treated successfully.

 No mention of sitting long hours – mentioned before?

On 25th January, Mr Brown reported that his pain reduced to 2 from 4 but he was anxious about resuming his pre-injury work routine. Additionally, there were no spasms and tenderness.

Today, Mr Brown reported that his pain had reduced to 2 from 4 and he had experienced no spasms and tenderness. However, he was anxious to return to his pre-injury work routine.

- No mention of career and sitting long hours
 mentioned before?
- No mention of father and family history important?



Request

Expand on purpose:

Some non-compliance w medication & postural advice (works at desk total 4–5 hrs/day, 'I often forget about breaks and taking the tablets')

summarise

Discussion w pt:

Continue physio

OT referral (pt consent given):

- workplace assessment (?unsuitable seating: Pt reports using immovable folding wooden chair → ?replace w height-adjustable ergonomic chair plus wristrest & footrest)
- assess requirement for lumbar support
- graded return-to-work plan
- check compliance w advice re prolonged sitting (still working >3 hrs without breaks) ✓
- advise correct sitting position/posture

Student Teacher

It would be appreciated if you could provide an assessment for Mr Brown, regarding his workplace and his lumbar support. Kindly be aware that he might need a chair replacement with a ergonomic one. In addition to avoid prolonged sitting, Mr brown needs to be advised for taking regular breaks, having foot and wrist rest, sitting in correct position and returning to work gradually. Please note that he often forgets his medication and taking regular breaks. Do not hesitate to contact me if you require further information.

Your sincerely

Nurse

It would be appreciated if you could provide a workplace assessment for Mr Brown. Kindly be aware that he might need his chair to be replaced with an ergonomic one with a foot and wristrest and his requirement for lumbar support needs to be assessed. In addition, Mr Brown needs to be advised for to avoid prolonged sitting, take regular breaks, sit in the correct position, and return to work gradually. Please note that he often forgets to take his medication and regular breaks. Do not hesitate to contact me if you require further information.

Yours sincerely

Nurse

 No mention of continuing physio – mentioned before?

In view of the above, it would be appreciated if you could carry out Mr Brown's workplace assessment, such as, replace his immovable folding chair to height-adjustable ergonomic chair with wrist and foot rest, assess the requirement for lumbar support, plan for return-to-work and correct sitting and posture. It is also important to check his compliance with medication and posture and give him advice as needed.Finally, Mr Brown needs to continue physiotherapy.

In view of the above, it would be appreciated if you could carry out Mr Brown's workplace assessment. Please consider replacing his immovable folding chair with a height-adjustable ergonomic chair with a wrist and footrest. Kindly assess his requirement for lumbar support, create a plan for his return to work, and advise him on the correct sitting posture. It is also important to check his compliance with his medication and posture advice. and give him advice as needed. Finally, Mr Brown was advised to continue physiotherapy.



• Good level of detail – only some language issues which may affect the clarity

In view of the above, it would be appreciated, if you could assess Mr Brown's workplace. Please assess his seating for the workplace and requirement for lumbar support along with grade his return-to-work plan. Kindly, advise a correct sitting position and check compliance with advice for prolonged sitting.

you could assess Mr Brown's workplace. Please assess his seating for the workplace and his requirement for lumbar support, and create a graded return-to-work plan. Kindly advise him on the correct sitting position and check his compliance with advice for prolonged sitting.

In view of the above, it would be appreciated if

If you require any further information, please do not hesitate to contact me.

If you require any further information, please do not hesitate to contact me.

Yours sincerely,

Yours sincerely,

Nurse.

Nurse

 No mention of continuing physio – mentioned before?

Recently Mr Brown is feeling anxious about resuming his pre-injury routine due to having an important project deadline in mid-February. I would greatly appreciate it if you could do a workplace assessment as he uses unsuitable seating. He might benefit from the use of lumbar support to help improve his sitting posture so please would you mind examining him. Also, encourage him to prolonged sitting for no more than 3 hours without breaks.

Recently Mr Brown is feeling anxious to return to his pre-injury routine due to having an important project deadline in mid-February. I would greatly appreciate it if you could carry out a workplace assessment and assess the suitability of his seating. He might benefit from the use of lumbar support to help improve his sitting posture so please would you mind examining him. Also, kindly encourage him to

If you have any inquiries please do not hesitate to contact me.

If you have any queries, please do not hesitate to contact me.

avoid prolonged sitting for no more than 3

Yours sincerely Nurse

Yours sincerely Nurse

hours without breaks.

- No mention of continuing physio or graded return-to-work plan – mentioned before?
- More direct reference for checking compliance with medication and postural advice needed – this will make it clearer to the OT that they need to check this

In view of the above, it would be greatly appreciated if you could provide workplace

In view of the above, it would be greatly appreciated if you could provide Mr Brown with



assessment and support. Please note that he has given consent and physiotherapy should continue. Kindly, conduct assessment for possibly unstable seat and probably recommend for an adjustable one. Additionally, assess for his lumbar support requirement and grade his return-to-work plan. Please monitor his medication compliance and postural advice of sitting for 4-5 hours per day with correct posture, as well as taking breaks.

a workplace assessment and support. Please note that he has given consent and physiotherapy should continue. Kindly assess the suitability of his seating and consider recommending for an adjustable chair. Additionally, assess his need for his lumbar support and create a graded return-to-work plan. Please monitor his medication and postural advice compliance and advise him on sitting for less than three hours per day with the correct posture, as well as taking breaks.

 Good level of detail – only some language issues which may affect the clarity