

TODAY: Introducing Yourself

1. How should we Introduce ourselves?
2. Criteria: What do OET say?
3. Diagram

### How should we Introduce ourselves in **OET**?

- Give your name & role
- Welcome (maybe?)
- Confirm THEIR name
- Give some context: “I’m aware that...”
- Question: How are feeling? Etc.
- Empathy / Respect
- Friendly phrases: nice to see you again
- Tone: the sound of voice (soft...etc.)

How many groups of Criteria:

2 GROUPS:

- Linguistic Criteria
- **Clinic Communication Criteria – look here**

A. Indicators of relationship building	
A1	initiating the interaction <b>appropriately</b> (greeting, introductions, nature of interview)
A2	demonstrating an attentive and respectful attitude
A3	adopting a non-judgemental approach
A4	showing empathy for feelings/predicament/emotional state

**Appropriate:** CORRECT for situation, something is RIGHT in that place

1. **SITUATION:** Home, Clinic, Hospital 3

2. **KNOWN / UNKNOWN** 2

3 × 2

Nurses and doctor worry about this a lot

Essential = blue  
 Additional: green

	UNKNOWN	KNOWN
HOME	<ul style="list-style-type: none"> <li>• <b>Give name:</b> “Hi I’m _____, and I’m one of the _____ in your GP surgery”</li> <li>• <b>Confirmed name:</b> “Can I just confirm your name please?” / “Can I call you...”</li> <li>• <b>Context:</b> “I’m here today to...”</li> <li>• <b>Thanks:</b> “Thank you for inviting me into your home...”</li> <li>• How are you feeling at the moment?</li> </ul>	<ul style="list-style-type: none"> <li>• Hi + Name</li> <li>• <b>Thanks:</b> “Thank you for inviting me into your home...”</li> <li>• <b>Context:</b> “I’m here today to.....”</li> <li>• How are you feeling at the moment?</li> </ul>
CLINIC	<ul style="list-style-type: none"> <li>• <b>Give name:</b> “Hi I’m _____, and I’m one of the _____ in your GP surgery”</li> <li>• <b>Confirmed name:</b> “Can I just confirm your name please?” / “Can I call you...”</li> <li>• <b>Context:</b> “I’m aware that...”</li> <li>• <b>Thanks:</b> “Thanks for coming in today”</li> <li>• How are you feeling at the moment?</li> </ul>	<ul style="list-style-type: none"> <li>• Hi + Name</li> <li>• <b>Thanks:</b> “Thanks for coming in today”</li> <li>• <b>Context:</b> “I’m aware that...”</li> <li>• How are you feeling at the moment?</li> </ul>
HOSPITAL	<ul style="list-style-type: none"> <li>• <b>Give name:</b> “Hi I’m _____, and I’m one of the _____ in this hospital”</li> <li>• <b>Confirmed name:</b> “Can I just confirm your name please?” / “Can I call you...”</li> <li>• <b>Context:</b> “I’m aware that...”</li> <li>• How are you feeling at the moment?</li> </ul>	<ul style="list-style-type: none"> <li>• Hi + Name</li> <li>• <b>Context:</b> “I’m aware that...”</li> <li>• How are you feeling at the moment?</li> </ul>
EXTRA	<ul style="list-style-type: none"> <li>• Location that is unfamiliar: Schools, etc. - CHANGE</li> <li>• Two people: Speak to them both: Can I confirm <b>both</b> your names please?</li> <li>• Starting in the middle of the conversation: <b>Context: “Okay I have just finished taking...”</b></li> <li>• Imagine its VERY stressful situation: <b>EMPATHY</b></li> </ul>	