

## OET Nursing Writing Week

### Gerald Baker

The task is: *Write a letter to a healthcare professional requesting **continuation of care** for a patient.*

180 – 200 Guideline word count

#### Planning

10 - 15 minutes:

- Find the **purpose**
- Identify the **case notes** you will use
- Organise the case notes into **logical paragraphs**.

What is the situation after the above steps?

I can **focus on writing** = Perfect circumstances in which to write a letter

#### General Paragraph Purposes

Introduction	<ul style="list-style-type: none"> <li>• Patient Name</li> <li>• General Medical Context</li> <li>• General purpose / request</li> </ul>
Timeline 1	<ul style="list-style-type: none"> <li>• From the beginning of <u>this context</u> up to the present</li> </ul>
Timeline 2 / Current	<ul style="list-style-type: none"> <li>• Today</li> </ul>
Background – Medical	<ul style="list-style-type: none"> <li>• Medical issues / conditions that are not directly related to the context but are useful to know about</li> </ul>
Background - Social	<ul style="list-style-type: none"> <li>• Lifestyle / hobbies/ relationships that are not directly related but are useful to know about</li> </ul>
Request	<ul style="list-style-type: none"> <li>• Expand the purpose / request</li> </ul>

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### Identifying Purpose & Choosing Case Notes:

Ask yourself these questions about Gerald Baker case notes:

1. Who is the reader?	Nurse at Greywalls Nursing Home
2. What is the reader's task?	Provide continued care
3. Does the reader know the patient?	Yes
4. Does the writer have any tasks?	Inform reader about the medical context Provide equipment
5. Why am I writing <u>today</u> ?	Patient will be discharged today
6. Is it urgent?	No

<https://www.dropbox.com/s/k2729p71puxn9yh/Gerald%20Baker.pdf?dl=0>

Mr Gerald Baker is a 79-year-old patient on the ward of a hospital in which you are Charge Nurse.

**Patient Details:**

**Marital Status:** Widower (8 years)  
**Admission Date:** 3 September 2010 (City Hospital)  
**Discharge Date:** 7 September 2010

**Diagnosis:** Left Total Hip Replacement (THR)  
Ongoing high blood pressure

**Social Background:** Lives at Greywalls Nursing Home (GNH) (4 years)  
No children  
Employed as a radio engineer until retirement aged 65  
Now aged-pensioner  
Hobbies: chess, ham radio operator  
Sister, Dawn Mason (66), visits regularly; v supportive  
– plays chess with Mr Baker on her visits  
No signs of dementia observed

**Medical Background:** 2008 – Osteoarthritis requiring total hip replacement surgery  
1989 – Hypertension (ongoing management)  
1985 – Colles fracture, ORIF

**Medications:** Aspirin 100mg mane (recommended post-operatively)  
Ramipril 5mg mane  
Panadeine Forte (co-codamol) 2 qid prn

**Nursing Management and Progress:**

daily dressings surgery incision site  
Range of motion, stretching and strengthening exercises  
Occupational therapy  
Staples to be removed in two wks (21/9)  
Also, follow-up FBE and UEC tests at City Hospital Clinic

**Assessment:** Good mobility post-operation  
Weight-bearing with use of wheelie-walker; walks length of ward without difficulty  
Post-operative disorientation re time and place during recovery, possibly relating to anaesthetic – continued observation recommended  
Dropped Hb post-operatively (to 72) requiring transfusion of 3 units packed red blood cells; Hb stable (112) on discharge – ongoing monitoring required for anaemia

**Discharge Plan:** Monitor medications (Panadeine Forte)  
Preserve skin integrity  
Continue exercise program  
Equipment required: wheelie-walker, wedge pillow, toilet raiser. Hospital to provide walker and pillow. Hospital social worker organised 2-wk hire of raiser from local medical supplier.

**Writing task:**

Using the information in the case notes, write a letter to Ms Samantha Bruin, Senior Nurse at Greywalls Nursing Home, 27 Station Road, Greywalls, who will be responsible for Mr Baker's continued care at the Nursing Home.

## Letter Plan

<b>Introduction</b>	<ul style="list-style-type: none"> <li>• Gerald Baker</li> <li>• Recovery – hip op</li> <li>• Continued care required</li> </ul>
<b>Timeline</b>	<p><b>Combination of management &amp; assessment sections:</b></p> <p>Admission date</p> <p>daily dressings surgery incision site ✓</p> <p>Range of motion, stretching and strengthening exercises ✓</p> <p>Occupational therapy ✓</p> <p>Good mobility post-operation ✓</p> <p>Weight-bearing with use of wheelie-walker; walks length of ward without difficulty ✓</p> <p>Post-operative disorientation re time and place during recovery, possibly relating to anaesthetic – continued observation recommended ✓</p> <p>Dropped Hb post-operatively (to 72) requiring transfusion of 3 units packed red blood cells; Hb stable (112) on discharge – ongoing monitoring required for anaemia ✓ <span style="color: orange;">summary</span></p>
<b>Medication</b>	Panadeine Forte (Optional)
<b>Request</b>	<p>- ongoing monitoring required for anaemia ✓</p> <p>Monitor medications (Panadeine Forte) ✓</p> <p>Preserve skin integrity ✓</p> <p>Continue exercise program ✓</p> <p>Equipment required: wheelie-walker, wedge pillow, toilet raiser. Hospital to provide walker and pillow. Hospital social worker organised 2-wk hire of raiser from local medical supplier. <span style="color: orange;">- not the reader's job</span> ✓</p> <p>Staples to be removed in two wks (21/9)</p> <p>Also, follow-up FBE and UEC tests at City Hospital Clinic</p>

**Homework: Write timeline paragraph:** send to [paul@set-english.com](mailto:paul@set-english.com)



Ms Samantha Bruin  
 Senior Nurse  
 Greywalls Nursing Home  
 27 Station Road  
 Greywalls

7/09/2010

RE: Mr Gerald Baker, aged 79

Dear Ms Bruin,

I am writing regarding Mr Gerald Baker, your resident, who was admitted to our hospital for a total hip replacement. He is scheduled to be discharged today and now he requires your ongoing monitoring and care.

Your patient, Mr Gerald Baker, who is recovering from left total hip replacement surgery associate with high blood pressure. He is being discharged back to your nursing home today for continue care.

A relative clause requires a main clause:

Mr Gerald Baker, who has high blood pressure, is recovering from a left total hip replacement.

Your patient, Mr Gerald Baker, who is recovering from left total hip replacement surgery associated with high blood pressure.

We can avoid making some mistakes by making decisions about what content is included – the blood pressure doesn't need to be in this paragraph.

7th September 2010

Ms Samantha Bruin  
 Senior Nurse  
 Greywalls Nursing Home  
 27 Station Road  
 Greywalls

Re: Mr Gerald Baker, aged 79

Dear Ms Bruin,

I am writing regarding Mr Gerald Baker, who is recovering from a left total hip replacement. He is being discharged today and requires continued care.

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<p>Ms Samantha Bruin Senior Nurse Greywalls Nursing Home 27 Station Road Greywalls</p> <p>7th September 2010</p> <p>Re: Mr Gerald Baker, 79 years old</p> <p>Dear Ms Bruin,</p> <p>I am writing regarding <b>your</b> patient Mr Gerald Baker, 79, who is recovering after <b>a</b> left total hip replacement. He is being discharged today and now requires continued care.</p>	
<p>Ms Samantha Bruin Senior Nurse Greywalls Nursing Home 27 Station Road Greywalls</p> <p>7th September 2010</p> <p>Re: Mr Gerald Baker, aged 79</p> <p><b>Dear Ms Bruin,</b></p> <p>I am writing regarding Mr Baker, who underwent a left total hip replacement, is being discharged our hospital and returning to your care today.</p>	<p>I am writing regarding <b>Mr Baker, who</b> underwent a left total hip replacement and is being discharged <b>from</b> our hospital. He <b>requires continued care.</b></p> <p>I am writing regarding <b>Mr Baker, who</b> is recovering from a left total hip replacement. He is being discharged <b>from</b> our hospital and <b>requires continued care.</b></p> <p><b>Relative clause practice required &amp; <u>always</u> include the purpose.</b></p>



<p>Ms Samantha Bruin Senior Nurse Greywalls Nursing Home 27 Station Road, Greywalls</p> <p>7 September 2010</p> <p>Dear Ms Bruin,</p> <p>Re: Mr Gerald Baker, aged 79</p> <p>This is to update the current health status of Mr Gerald Baker, who is recuperating following successful left total hip replacement surgery and requires continued care. He is being discharged back in to your care today.</p>	
<p>Ms Samantha Bruin Nursing Home 27 Station Road Greywalls</p> <p>7 September 2018</p> <p>RE: Mr Gerald Baker      Aged:79</p> <p>Dear Ms Samantha Bruin</p> <p>I'm writing regarding Mr Gerald Baker, who was admitted to our hospital on 03th September for Left Total Hip Replacement and Osteoarthritis, for which became worsening resulting in difficulty for mobilizing and climbing stairs. He is ready for discharged today on 07 September and requires continue care.</p>	<p>I'm writing regarding Mr Gerald Baker, who was admitted to our hospital on 3rd September for left total hip replacement. He is ready for discharged today and requires continued care.</p> <p>Introductions contain:</p> <p>Name General medical context General request</p> <p>Don't put</p> <ul style="list-style-type: none"> <li>a) information from the timeline in the introduction</li> <li>b) information that the reader already knows</li> </ul>

<p>I am writing to update you regarding your resident, Mr Baker, who is recuperating from total left hip replacement surgery. He is scheduled to be discharged today and requires your continued care and monitoring.</p>	
<p>Ms Samantha Bruin          Greywalls Nursing Home          27 Station Road,          Greywalls</p> <p>7th September 2010</p> <p>Dear Ms Bruin</p> <p>Re : Mr Gerald Baker, aged 79</p> <p>I am writing regarding Mr Gerald Baker, who was admitted to our hospital for a left total hip replacement. He is ready for discharge now and requires your ongoing care and monitoring.</p>	
<p>I am writing regarding Mr Gerald Baker, who is recovering from a total hip replacement and requires your continuing care.</p>	
<p>I am writing regarding Mr Gerald Baker ,who is recovering from left total hip replacement. He is scheduled to be discharged from our hospital back into your facility and requires your continued care and monitoring.</p>	
<p>I am writing regarding Mr Baker, who is recovering following left total hip replacement. He is due to be discharged and <b>requires</b> continued care.</p>	
<p>Ms Samantha Bruin          Senior Nurse          Greywalls Nursing Home          27 Station Road          Greywalls</p> <p>7th September 2010</p> <p>Re: Mr Gerald Baker, Aged 79</p>	

<p>Dear Ms Bruin,</p> <p>I am writing regarding Mr Baker, who is recovering from left Total Hip replacement due to osteoarthritis. He is ready to be discharged and now requires continued care at the Nursing Home.</p>	<p>I am writing regarding Mr <b>Gerald</b> Baker, who is recovering from left <b>total hip</b> replacement. He is ready to be discharged and requires continued care at <b>your nursing home</b>.</p>
<p>I am writing regarding Mr Baker, who has been a resident in our care facility for 4 years due to ongoing difficulties in mobilising. He is now ready to be discharged, and would require your continued care and monitoring.</p>	<p>1) <b>Missing general medical context: - recovering from hip replacement</b>  2) <b>We don't know why he is in the care facility</b></p> <p><b>Some practice required</b></p>
<p>Ms Samantha Bruin  Senior Nurse  Greywalls Nursing Home  27 Station Road  Greywalls</p> <p>7th September 2010</p> <p>Re: Mr Gerald Baker, aged 79</p> <p>Dear Ms Bruin,</p> <p>I am writing regarding Ms Baker, who was admitted our hospital recently for left total hip replacement surgery.He is scheduled to be discharged today and ready to back your care.</p>	<p>I am writing regarding <b>Mr</b> Baker, who was admitted <b>to</b> our hospital recently for left total hip replacement surgery. He is scheduled to be discharged today back <b>into</b> your care.</p>
<p>Ms Samantha Bruin  Senior nurse  Greywalls nursing home  27 station Road  Greywalls</p> <p>7th September 2010</p> <p>Ref: Mr Gerald Baker, Aged, 79years</p> <p>Dear Ms Bruin,</p> <p>I am writing regarding Mr Baker, who is recovering from total left hip replacement and has an ongoing high blood pressure. He is due to be discharged and now requires continued care and your support.</p>	<p>I am writing regarding Mr Baker, who is recovering from total <b>left</b> hip replacement. He is due to be discharged and now requires continued care and your support.</p>

<p>7th September 2010          Ms Samantha Bruin          Senior Nurse          Greywalls Nursing Home          27 Station Road          Greywalls</p> <p>RE: Mr Gerald Baker; aged 79</p> <p>Dear Ms Bruin,</p> <p>I am writing regarding Mr. Baker who was admitted to our hospital recently for left hip replacement. He is scheduled to be discharged today and now requires your continued care and support.</p>	
<p>Ms Samantha Bruin          Senior Nurse          Greywalls Nursing Home          27 Station Road          Greywalls</p> <p>7th September, 2010</p> <p>Re: Mr Gerald Baker, 79-years-old</p> <p>Dear Ms Bruin,</p> <p>I am writing regarding Gerald Baker, who underwent left total hip replacement surgery and <b>is</b> recovering well. He is scheduled to be discharged back to your care today, and requires <b>continued</b> care and monitoring.</p> <p>--</p>	<ul style="list-style-type: none"> <li>- continuous – not-stop / 24/7</li> <li>- continued: more of the same</li> </ul>
<p>I am writing regarding Mr Gerald Baker, who is recovering from a left total hip replacement. He is ready for discharge today and requires continued care.</p>	
<p>Ms Samantha Bruin          Senior Nurse          Greywalls Nursing Home          27 Station Road          Greywalls</p> <p>7th September 2010</p> <p>Dear Ms Bruin,</p>	

<p>Re: Mr Gerald Baker: Age: 79-year-old.</p> <p>I am writing regarding Mr Gerald Baker, who is recovering from left total hip replacement. He is scheduled to be discharged to your facility today and now requires ongoing care and management.</p>	
<p>7<sup>th</sup> September 2010 Ms Samantha Bruin Senior Nurse at Greywalls Nursing Home, 27 Station Road, Greywalls,</p> <p>Dear Ms Bruin,</p> <p>Re: Mr Gerald Baker, 79 -years- old</p> <p>I am writing to update you regarding Mr Gerald Baker who is recovering from Left Total Hip Replacement. Today, he is ready to be discharged and requires to your monitoring and continued care at the nursing home.</p>	<p>I am writing to update you regarding Mr Gerald Baker who is recovering from <b>left total hip replacement</b>. He is ready to be discharged and requires monitoring and continued care at <b>your</b> nursing home.</p>
<p>Ms. Samantha Bruin, Senior Nurse, Greywalls Nursing Home, <b>27</b> Station Road,Greywalls.</p> <p>7th of September in 2010</p> <p><del>Ward Charge Nurse, City Hospital.</del></p> <p>I am writing regarding Mr. Gerald Baker who is living with your nursing home from 4 years. He was admitted in our ward on 3rd of september in 2010 and Total Hip Replacement surgery was done successfully.</p>	<p>We need the right focus:</p> <ul style="list-style-type: none"> <li>- <b>consider your reader – what do they know already?</b></li> <li>- <b>don't forget the <u>purpose!</u></b></li> </ul>
<p>Ms Samantha Bruin Senior Nurse Greywalls Nursing Home 27 Station Road Greywalls</p> <p>Dear Ms Bruin</p> <p>Re: Mr Gerald <b>Baker</b>, aged 79 years</p> <p>I am writing regarding Mr Gerald Baker, who was admitted in our hospital and is recovering</p>	<p>I am writing regarding Mr Gerald Baker, who was admitted <b>to</b> our hospital and is recovering from total hip replacement surgery. He is being discharged today and now requires <b>continued</b> care and monitoring.</p>

<p>from a total hip replacement surgery. He is being discharged today and now requires continue care and monitoring.</p>	
<p>7th september 2010. Ms. Samantha Bruin, senior nurse at grey wayls nursing home, 27th station road, gray walls.</p> <p>Dear Ms.Samantha,</p> <p>I am writing regarding Mr.Gerald Baker 65 year old , who was admitted to our hospital due to left total hip replacement(THR).He is scheduled to be discharged today and now requires Mr.Baker continued care at your nursing home.</p>	<p>7th <b>September</b> 2010. Ms. Samantha Bruin, <b>Greywalls</b> nursing home, 27 Station road, <b>Greywalls</b>.</p> <p>Dear Ms. <b>Bruin</b>,</p> <p>I am writing regarding Mr.Gerald Baker, <b>65 year old</b>, who was admitted to our hospital due to left total hip replacement(THR). He is scheduled to be discharged today and now requires continued care at your nursing home.</p> <p><b>Some basic format issues – but you’ll fix them. Well done on the content!</b></p>
<p>Ms Samantha Bruin Senior Nurse, Greywalls Nursing Home, 27 Station Road, Greywalls.</p> <p>7th September, 2010</p> <p>Dear Bruin,</p> <p>I am writing regarding Mr Gerald Barker, who has now recovered from left total hip replacement. He is scheduled for discharge today, and back to you for continuity of care.</p>	<p>Ms Samantha Bruin Senior Nurse, Greywalls Nursing Home, 27 Station Road, Greywalls.</p> <p>7th September, 2010</p> <p>Dear Bruin,</p> <p>I am writing regarding Mr Gerald <b>Baker</b>, who <b>is recovering</b> from left total hip replacement. He is scheduled for discharge today, and back to you for continuity of care.</p> <p>- <b>has recovery fully finished? I Don’t think so</b></p>
<p>Ms Samantha Bruin Senior Nurse Greywalls Nursing Home 27 Station Road Greywalls</p> <p>7 September 2010 Dear Ms Bruin</p> <p>Re: Mr Gerald Baker,aged 79</p> <p>I am writing regarding your patient Mr Gerald Baker , who underwent hip replacement</p>	<p>I am writing regarding your patient Mr Gerald Baker , who underwent hip replacement surgery. He is <b>scheduled</b> to be <b>discharged</b> today and requires your <b>continued</b> care and support.</p> <ul style="list-style-type: none"> <li>- <b>look into passive</b></li> <li>- <b>continuous – not-stop / 24/7</b></li> <li>- <b>continued: more of the same</b></li> </ul>

surgery. He is schedule to be discharge today and requires your continuous care and support.

I am writing regarding Mr. Gerald Baker, who is recovering after hip replacement surgery. He is scheduled to be discharged today and now requires your further care and support.

Ms Samantha Bruin

Senior Nurse

Greywalls Nursing Home

27 Station Road

Greywalls

4 April 2023

Re: Mr Gerald Baker, Aged: 79 year-old

Dear Ms Bruin,

I am writing regarding Mr Baker, who was admitted to our hospital for his left hip replacement surgery. He is scheduled to be discharged today and now requires your continued care and monitoring.