

1. What is Providing Structure?
2. Indicators from OET
3. Practice

## What is Providing Structure?

Organisation of speech

### Example:

- **Signpost** = Tell them what we'll talk about (changing topic)

C. Providing Structure		
C1	Try to follow the cue card	
C2	Signpost: Tell Pt what we <u>will</u> talk about 1 time	<ul style="list-style-type: none"> <li>• Okay, let's talk about...</li> <li>• Okay, so moving on now to .....</li> <li>• <b>Before we go on, I would like to talk about ____.</b> <b>Is that okay?</b></li> <li>• Is it okay if we talk about ..... now?</li> <li>• Now, if it's okay, let's discuss.....?</li> </ul>
C3	Use Organising Techniques	



C3		
<b>Categorisation</b>	Menu technique (2 simple signposts)	"Okay, so today I would like to talk about _____ and then can discuss _____. How does that sound?"
<b>Labelling</b>	<i>Highlighting</i> info	"...this point is <b>very</b> important..." "...this is crucial to remember to..."
<b>Chunking</b>	Dividing info up	INFORMATION – Stop <i>Is that clear?</i> <i>I hope I've been clear?</i> <i>How does that sound?</i> <i>Are you with me? – rude</i> <i>Do you understand? – rude</i>
<b>Repetition &amp; Summary</b>	Repeat main points	"Okay, to sum up then, today we have discussed _____ and _____. Is there anything else you would like to ask?"

ONLY DO THESE WHEN **APPROPRIATE**

suitable for context

OET Sample role-play

CANDIDATE CARD NO. 2		NURSING
SETTING	Home Visit	
NURSE	You are visiting a 90-year-old client, who has lived alone, fairly independently for many years in a separate unit on a family property. The family are going overseas for two weeks and your client is going to a retirement home to avoid being isolated on a large property. You are conducting an aged care assessment.	
TASK	<ul style="list-style-type: none"><li>• Compliment the elderly client on the positive and unselfish attitude.</li><li>• Reassure the client of privacy/flexible house rules.</li><li>• Explain the home's philosophy - making clients feel at home, respecting wishes, unrestricted visiting hours to meet quality of life desires, etc.</li><li>• Ask him/her daily routine (e.g., sleep habits, meals, etc.).</li><li>• Highlight the fact that you are noting his/her usual daily routine in your care plan.</li><li>• Ask him/her about medication regime.</li><li>• Summarise your discussion and assure the client that you will pass on his/her contentment with the arrangements to his/her daughter.</li></ul>	
© OET CENTRE		Sample role-play

LINK:

<https://drive.google.com/file/d/1v3q0RZi6Q20yIpTWXuwguAG4geAUH53P/view?usp=sharing>

OET		PPP Med Speaking 7
CANDIDATE CARD NO. 1		MEDICINE
SETTING	General Practice	
DOCTOR	A patient presents with a mole on his/her hand which shows signs of degeneration. There is a family history of skin cancer.	
TASK	<ul style="list-style-type: none"><li>• Find out how long the patient has had the mole and whether it has changed in size or appearance. Ask about any other symptoms (e.g. itching, bleeding, ulceration).</li><li>• Ask about the patient's family history of skin cancer (who, where located, treatment, outcome, etc.).</li><li>• Explain that melanoma is a possibility - an excision biopsy is needed to rule it out. Reassure the patient about the biopsy (painless, no scarring). Explain that, if confirmed, melanoma can usually be successfully treated surgically.</li><li>• Stress importance of limiting future sun exposure (use sunscreen, avoid use of tanning beds, etc.)</li></ul>	

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<https://drive.google.com/file/d/11CUhPvc75NcODbmvkQ-0xtMz038EH8jN/view?usp=sharing>