

# **OET Writing Week**

## **Eleanor Bennet**

Case notes: <u>https://prod-wp-</u>

content.occupationalenglishtest.org/resources/uploads/2021/10/05160931/Website-Sample-2021 WMED combined.pdf? ga=2.263386444.1195615247.1645439835-2090844317.1641981840

#### Notes:

Assume that today's date is 15 May 2021. You have been Ms Bennet's GP for two years and have been treating her recently following her hospitalisation for cardiac problems.

## PATIENT DETAILS:

Name:	Eleanor Bennet	
DOB:	06 Dec 1975 (45 y.o.)	
Address:	32 Station Road, Oakville	
Social backgrou	ind:	
	Commercial lawyer – frequent international travel	
	Divorced – 2 daughters (18 & 16 y.o.)	
	Children live mainly with children's father (custody currently contested) – Pt reports extreme stress re worries about quality of father's childcare	
	Since 2019 $\uparrow$ alcohol intake from 10 $\rightarrow$ 40 units/wk; smokes 20 cigs/day	
	BMI 29 (overweight) – little exercise (gym x1/mth)	
Family history:	Father died 53 y.o. – heart disease	
	Older brother – mental health problems (2 suicide attempts in last 12 mths)	
Medical history:		
08 Feb 2021, 0800 hrs		
	Heart attack at airport after long-haul flight (pain in jaw, nausea, SOB)	
	Defibrillator applied by first-aider	
08 Feb 2021, 0915 hrs		
	Emergency hospital admission (Oakville General Hospital)	
	Balloon-expandable stent applied via groin (arm tried initially, artery too small)	
15 Feb 2021	Discharged, 4 weeks off work $ ightarrow$ gradual return to work	
	Mother moved in to give care. Pt reports ↑stress (poor relationship)	



Medications/tre	eatment on discharge:			
	Captopril 50mg 2x/day			
	Atorvastatin 80mg daily			
	Referral for cardiac rehabilitation sessions – non-attendance			
	Counselling given re lifestyle changes			
Presenting con	nplaint:			
15 May 2021	Side effects of captopril - dizziness and light-headedness, headaches, episodes of diarrhoea			
	Pt reports ↑stress from side effects			
	Pt requests captopril discontinuation (side effects) – reluctant to start new meds			
Plan:	Referral to cardiologist re review of meds and ways to encourage lifestyle changes			

#### Writing Task:

Using the information given in the case notes, write a letter of referral to Dr Banerjee, consultant cardiologist. In your letter, briefly outline Ms Bennet's history and treatment so far, requesting advice and a review of her medication. Address your letter to Dr James Banerjee, Consultant Cardiologist, Sanditon City Hospital, Sanditon.

## Planning

Who are we writing to?	cardiologist
What do they already know?	heart problems - technical language, medication, procedures / don't know the patient
What do they need to learn in order to continue care?	details of medication, treatment, cardio history / smoking / drinking / family situation
Why am I writing today?	she presented today with meds problems
Is it urgent?	no

## **Paragraph Structure**

Introduction	Patient name	
	General medical context	
	General request	
Timeline	Feb	
	Medical history:	
	08 Feb 2021, 0800 hrs	
	Heart attack at airport after long-haul flight (pain in jaw, nausea, SOB)	
Defibrillator applied by first-aider		
	08 Feb 2021, 0915 hrs	
	Emergency hospital admission (Oakville General Hospital)	
	Balloon-expandable stent applied via groin (arm tried initially, artery too small)	
	<b>15 Feb 2021</b> Discharged, 4 weeks off work $\rightarrow$ gradual return to work	
	Mother moved in to give care. Pt reports ↑stress (poor relationship)	
	Medications/treatment on discharge:	
	Captopril 50mg 2x/day Atorvastatin 80mg daily	
	Referral for cardiac rehabilitation sessions – non-attendance	
	Counselling given re lifestyle changes	
Timeline 2	Today	



	Presenting complaint:	
	15 May 2021	Side effects of captopril – dizziness and light-headedness, headaches, episodes of diarrhoea
		Pt reports ↑stress from side effects
		Pt requests captopril discontinuation (side effects) - reluctant to start new meds
Background	Social backgro	und:
•		Commercial lawyer – frequent international travel
		Divorced – 2 daughters (18 & 16 y.o.)
		Children live mainly with children's father (custody currently contested) – Pt reports extreme stress re worries about quality of father's childcare
		Since 2019 $\wedge$ alcohol intake from 10 $\rightarrow$ 40 units/wk; smokes 20 cigs/day
		BMI 29 (overweight) – little exercise (gym x1/mth)
	Family history:	Father died 53 y.o. – heart disease
		Older brother – mental health problems (2 suicide attempts in last 12 mths)
Request	Plan:	Referral to cardiologist re review of meds and ways to encourage lifestyle changes

#### **Introduction Paragraphs**

- I am writing regarding Ms Eleanor Bennet, who had a heart attack recently and **now is experiencing medication issues**. She requires your advice and review of her medication.
- I am writing regarding Ms Bennet, a 45-year-old woman with cardiac problems and medication issues. She is being referred to you for review of her medications and advice on lifestyle changes.
- I am writing regarding Ms Bennet, who had a heart attack recently and presented today with side effects of captopril. She is being referred to you for advice regarding lifestyle changes and a review of her medications.
- I'm writing regarding Mrs Bennet, who experienced a heart attack recently and presented today due to side effects of her medication. She requires your further advice on medication and lifestyle modification.
- Thank you for seeing this 45-year-old, who has recently experienced side effects of captopril, and now wants to discontinue it . Request?
  - information is too detailed, and we don't have the request!
- I am writing regarding Ms Bennet, who <u>was admitted our hospital</u> due to heart attack. Now she requires advice on her medication and lifestyle.

be careful! Don't misrepresent the situation!



## Timeline

#### Common errors:

- tense issues
- passive
- sentence structures
- unnecessary information included
- necessary information omitted

Student	Teacher
On 8th February, Ms Eleanor Bennet had a heart	On 8th February, Ms Eleanor Bennet had a heart
attack. After applying defibrillation, she was taken	attack. After applying defibrillation, she was taken
to the emergency department and was treated	to the emergency department and was treated
with baloon-expandable stent insertion,	with balloon-expandable stent insertion,
immediately. One week later, she was discharged	immediately. One week later, she was discharged
with captopril, 50 mg, twice daily and	with captopril, 50 mg, twice daily and
atorvastatin, 80 mg, once daily. In addition,	atorvastatin, 80 mg, once daily. In addition, a
cardiac rehabilitation programme and life-stye	cardiac rehabilitation programme and life-stye
changes were advised. However, on todays visit,	changes were advised. However, during today's
she complained of side effects of captopril	visit, she complained of side effects of captopril
including, headache, dizziness and diarrhoea	including, headache, dizziness and diarrhoea,
which have a negative effect for her stress level.	which have increased her stress levels. As a
As a result, she wants to stop using captopril.	result, she wants to stop using captopril.
	On assessment,
	On presentation,
	<ul> <li>the action that immediately follows</li> </ul>
On Oth Echnung Ma Element Dependent concertanced	De coreful ulast information concientuale, in it
On 8th February, Ms.Eleanor Bennet experienced	Be careful what information you include - is it
jaw pain, associated with nausea and SOB	essential to the task? Does the recipient really need to know ?
followed by a heart attack at <u>the Airport</u> .	need to know ?
Consequently, the defibrillator was applied by the first aider. On the same day, she was admitted to	On 8th February, Ms.Eleanor Bennet experienced
the hospital and a Balloon- expandable stent was	jaw pain, associated with nausea and SOB
inserted through her groin to her heart. Following	followed by a heart attack at <u>the Airport.</u>
that, she was discharged on 15 February along	Consequently, a defibrillator was applied by a
with medications, such as captopril, 50mg, and	<del>first aider</del> . On the same day, she was admitted to
atorvastatin, 80mg. Additionally, a referral was	the hospital and a balloon- expandable stent was
given for her cardiac rehabilitation session, which	inserted through her groin to her heart. Following
was not attended.	that, she was discharged on 15 February with
	captopril, 50mg, and atorvastatin, 80mg.
Currently, she presented with dizziness,	Additionally, a referral was given for her cardiac
lightheadedness, headaches, and episodes of	rehabilitation session, which was not attended.
diarrhea suggestive of captopril adverse effects. In	
addition to that, her stress level is increased and	Today, she presented with dizziness,
now she requests to discontinue the medication.	lightheadedness, headaches, and episodes of
	diarrhea suggestive of <i>adverse effects connected</i>



	<b>to captopril</b> . In addition to that, her stress level is increased and now she has requested discontinuation of the medication.
In 8th February 2021 Ms Bennet had a hard attack due to which admitted to hospital.Following this applied ballon-expendable stent via groin.In 15th February 2021 she was discharged and prescribed coptopril 50mg,atorvastatin 80mg.Despite being referred.	On 8th February 2021 Ms Bennet had a heart attack due to which she was admitted to hospital. Following this, a balloon-expendable stent was inserted via her groin. On 15th February 2021 she was discharged and prescribed captopril 50mg, and atorvastatin 80mg.
	language issues - passive & sentence structure
On 08 Feb 2021, Ms. Bennet was admitted to Oakville General Hospital because of a heart attack, and a balloon –expandable stent was applied for her. One week later, she was discharged with the prescriptions of captopril 50mg twice a day and atorvastatin 80mg daily, was referred to the cardiac rehabilitation program although she did not attend the sessions, and was advised to change her lifestyle. On today's appointment, Ms. Bennet presented to me with the complaint of dizziness, lightheadedness, headaches, and episodes of diarrhea due to the side effects of captopril. In addition, she has been increasingly worried about the medication issues. Therefore, she requested to discontinue captopril, and has been reluctant to commence new medications.	In today's appointment, Ms. Bennet presented to me with the complaints of dizziness, lightheadedness, headaches, and episodes of diarrhea due to the side effects of captopril. In addition, she has been increasingly worried about the medication issues. Therefore, she requested to discontinue captopril, and has been reluctant to commence new medications.
On 08th February 2021, Eleanor Bennet had experienced pain in jaw and nausea, as well as SOB after a long-haul flight because of a heart attack, for which he was defibrillated by a first aider. Following 75 minutes, she was admitted to A&E, and subsequently, he was inserted a balloon-expandable stent through his groin due to his arm artery being small. After a week hospitalisation, he was discharged with 50mg of captopril, twice a day, 80 mg of atorvastatin,per a day. Additionally, he was referred to a cardiac rehabilition program, which he didnot join it, and advised regarding lifetstyle changes. Today, Ms Bennet visited my clinic with side effects of captopril, including symptoms are	On 8th February 2021, Eleanor Bennet had experienced pain in jaw and nausea, as well as SOB after a long-haul flight because of a heart attack, for which she was defibrillated by a first aider. Following 75 minutes, she was admitted to A&E, and subsequently, a balloon-expandable stent was inserted through her groin due to her arm artery being small. After a week of hospitalisation, her discharge medications were captopril 50mg, twice a day, and atorvastatin 80mg, per a day. Additionally, she was referred to a cardiac rehabilition program, which she did not join, and advised regarding lifestyle changes. Today, Ms Bennet visited my clinic with side effects of captopril, including headaches and
headaches and diarrhoea, along with dizziness	diarrhoea, along with dizziness and light-



and light-headedness. As a result, she is having anxiety in addition to being reluctant to commence a new medication.	headedness. As a result, she is experiencing anxiety, in addition to being reluctant to commence a new medication. Don't fall into the trap of including everything of medical/technical value! Only include the things which help the recipient do the task you've requested.
On 8th February 2021, Ms Bennet was admitted to the hospital due to a heart attack after a long flight. Subsequently, a balloon-expandable stent	Language issues - re the passive and sentence structure issues.
<ul> <li>was applied via the groin artery. On 15th February 2021, she was discharged, referred for cardiac rehabilitation sessions, and counselled regarding lifestyle changes. Additionally, she was prescribed captopril, 50mg, twice, daily, and atorvastatin, 80mg, daily .</li> <li>Today, Ms Bennet presented to our clinic with side effects of captopril including dizziness, headaches, and diarrhoea. She reported increased stress, asked for discontinuation of captopril, and refused to start any new medication.</li> </ul>	
On 8th February, Ms Bennet was admitted to hospital due to a heart attack, resulting in being applied a balloon-expendable stent. After a week, she was discharged with a 4-week off work plan. Additionally, she has been prescribed captopril,50mg, two times a day, and atorvastatin,80mg, daily. Please be aware that counseling regarding lifestyle changes was given to her, and despite being referred for cardiac rehabilitation sessions, she has not attended thom	On 8th February, Ms Bennet was admitted to hospital due to a heart attack, resulting in a balloon-expandable stent being applied. After a week, she was discharged and prescribed captopril,50mg, two times a day, and atorvastatin,80mg, daily. Please be aware that counselling regarding lifestyle changes was given to her, and despite being referred for cardiac rehabilitation sessions, she has not attended them.
them. Today, Ms Bennet presented with side effects of captopril, which were dizziness, light-headedness, and headaches, along with episodes of diarrhoea. She reported an increase in her stress level from medication side effects and requested the discontinuation of captopril. In addition to that, she was reluctant to start new medications.	Today, Ms Bennet presented with side effects of captopril, including dizziness, light-headedness, and headaches, along with episodes of diarrhoea. She reported an increase in her stress level from medication side effects and requested the discontinuation of captopril. In addition to that, she was reluctant to start new medications.



too much information!
On 15th February 2021, she was discharged with captopril, 50mg, b.d, and atorvastatin, 80mg, daily. She was advised to return to work gradually, make lifestyle changes and attend to cardiac rehabilitation sessions which she did not attend. Please note that her mother moved in to provide care but they have a poor relationship and she reported an increase in stress.
Today, she presented with side effects of captopril, including dizziness, light-headedness, headaches and diarrhoea episodes. She reported more stress due to the side effects. Additionally, she asked to discontinue captopril and she is now reluctant to be commenced on new drugs.
On 8 <sup>th</sup> of February, Ms Bennet had a heart attack, which was treated surgically with a stent application. She has gradually returned to work despite her non-attendance of cardiac rehabilitation sessions. Her current medication includes captopril 50mg taken twice a day and atorvastatin 80mg once a day.
I think this might be slightly over-summarised - doesn't state that the medications were started as a result of the previous hospitalisation
Today, Ms Bennet complained of dizziness, headaches and diarrhoea, which she associates with taking captopril. Due to these side effects, Ms Bennet is eager to cease taking captopril and is reluctant to start new medication.
Watch out for caps with medications!
too much information in places
Ask yourself - does the cardiologist need to know what time she was admitted on the 8 <sup>th</sup> February?
We have a range of small language and style issues with the way the information is presented here. For example, I'll rewrite one section:



On 15 <sup>th</sup> February she was discharged ,and was recommended to be 4 weeks off work ,and gradually returns to work. Subsequently Her mother has moved to take care of her but patient reported that due to poor relationship with her mother she had been experiencing more stress. On discharge medications had been ,captopril 50mg twice daily, atorvastatin 80 mg daily, and she had been advised to attend cardiac rehabilitation sessions, which the patient refused to attend , and counselling was given to her to modify her lifestyle. Today the patient presented to my clinic with side effects of captopril, due to which she discontinued it, following that new medication was prescribed ,but she refused that.	On 15 <sup>th</sup> February she was discharged and she has gradually returned to work, after being signed off for 4 weeks.
On the 8th February, she was admitted to hospital	On the 8th February, she was admitted to hospital
due to heart attack, and as a result ballon-	due to a heart attack, and as a result a balloon-
expandable stent was administered. She was	expandable stent was administered. She was
discharged after a 1-week hospitalization, and	discharged after a 1-week hospitalization, and
commenced on captopril 50 mg twice a day and	commenced on captopril 50 mg twice a day and
atorvastatin 80 mg daily.	atorvastatin 80 mg daily.
On today review, Ms Bennet presented with side	In today's review, Ms Bennet presented with side
effects of captopril which are dizziness, light-	effects of captopril, including dizziness, light-
headaches and diarrhoea. She said that the	headedness and diarrhoea. She said that the
medication made her in stress,	medication increased her stress, and
subsequently she does not intend to continue	consequently, she does not intend to continue
with it.	with it or a substitute.

Homework: Write background and request, and send to paul@set-english.com



## Background & Request

## What can go wrong?

- Choosing the relevant content / level of detail that is appropriate
- Omission of important information
- Possibility of information which is novel to the writer and therefore, hard to express correctly
- incorrect listing
- sentence structure
- passive
- inaccurate representation of the request

Background	Social background:	
•		Commercial lawyer – frequent international travel
		Divorced – 2 daughters (18 & 16 y.o.)
		Children live mainly with children's father (custody currently contested) – Pt reports extreme stress re worries about quality of father's childcare
		Since 2019 $\land$ alcohol intake from 10 $\rightarrow$ 40 units/wk; smokes 20 cigs/day
		BMI 29 (overweight) – little exercise (gym x1/mth)
	Family history:	Father died 53 y.o. – heart disease
		Older brother – mental health problems (2 suicide attempts in last 12 mths)
Request	Plan:	Referral to cardiologist re review of meds and ways to encourage lifestyle changes

Student	Teacher
Socially, Ms Eleanor Bennet is a commercial	Socially, Ms Bennet is a commercial lawyer,
lawyer, who has frequent international travels	who travels frequently, and is
and she is reporting extreme stress related to	reporting extreme stress related to her family
her family issues. She has markedly increased	issues. She drinks 40 units of alcohol per week,
her alcohol intake over the past two years,	and smokes 20 cigarettes per day. Although
and smokes 20 cigarette per day. Although her	her BMI is 29, she does not do enough exercise.
BMI is 29, she do not make enough exercises .	Medically, she has a family history of heart
Medically, she has a family history of heart	disease.
disease.	It would be appreciated if you could provide
It would be appreciated, if you provide your	your advice regarding lifestyle changes,
advice and review with Ms Bennet's	and review Ms Bennet's medications. Please
medications. Please note, she is reluctant to	note, she is reluctant to use new medications
new medications and she don't attend regularly	and she does not attend her cardiac
her cardiac rehabilitation sessions. Kindly,	rehabilitation sessions.
encourage her to lifestyle changes.	
	Other social information which is pertinent is
	family stress



	Issues - language, genre & style, organisation - intra-paragraph.
In terms of her background, she lost her father due to a heart disease when he was 53 years old. Her BMI is 29 and she consumes 40 units of alcohol per week, as well as smoking 20 cigarettes per day. She has 2 children which live mainly with their father. She reports extreme stress because of the father's childcare. In view of the above, it would be greatly appreciated if you could provide your further assessment. Please review her medicines and kindly encourage lifestyle changes.	In terms of Ms Bennet's background, she has a family history of heart disease. Her BMI is 29, and she consumes 40 units of alcohol per week, as well as smoking 20 cigarettes per day. She has 2 children, who live mainly with their father. She is experiencing extreme stress because of the father's childcare and her brother's mental health. In view of the above, it would be greatly appreciated if you could provide a review of her medicines and kindly encourage lifestyle changes.
Socially, Ms Eleanor is a divorcee, and her 2 children live with their father which makes her extremely stressed. She smokes 20cigs/day, drinks 40 units of alcohol per a week, and her BMI is 29. Regarding her family history, her father died due to a heart disease at the age of 53.	Socially, Ms Bennet is divorced, and her 2 children live with their father, which causes her extreme stress. She smokes 20cigs/day, drinks 40 units of alcohol per week, and her BMI is 29. Regarding her family history, her father died due to a heart disease at the age of 53 what about other family stress?
In view of the above, it would be appreciated if you could review and provide an advice regarding her medication. Also, she needs to be encouraged in order to make lifestyle changes. Should you require any further information please do not hesitate to contact me.	In view of the above, it would be appreciated if you could review and provide advice regarding her medication. Also, please encourage her to make lifestyle changes. Should you require any further information please do not hesitate to contact me.
Regarding her background, Ms Bennet drinks too much alcohol and smokes heavily. Her BMI is 29. However, she does not exercise regularly. She has a family history of heart disease. She is also under a lot of stress.	Regarding her background, Ms Bennet drinks 40 units per week and smokes 20 cigs/day. Her BMI is 29. However, she does not exercise regularly. Additionally, she has a family history of heart disease and currently, is under a lot of stress, related to her family.
In view of the above, it would be greatly appreciated if you could provide Ms Bennet with a review of her medications and encourage her to do lifestyle changes.	In view of the above, it would be greatly appreciated if you could provide Ms Bennet with a review of her medications and encourage her to make lifestyle changes.
	judgemental - and not specific



	SET English
Regarding her background, Ms Eleanor Bennet is commercial lawyer and frequently she has international travels. Additionally, she reported stress and worries due to her children care. Apart from that, her alcohol intake has increased and she smokes 20 cigarettes per day.	Regarding her background, Ms Bennet is commercial lawyer and frequently she has long- haul journeys. Additionally, she reported stress and worries due to her child care. Apart from that, her alcohol intake has increased- how much?- and she smokes 20 cigarettes per day.
In would be greatly appreciated if you could provide Ms Eleanor your advice regarding lifestyle changes and a review of her medications.	It would be greatly appreciated if you could provide Ms Bennet with a review of her medications and your advice regarding lifestyle changes. Don't over-summarise - this information is useful
Regarding her social and family history, Ms. Bennet is extremely worried about her personal life issues. In addition, she has increased her alcohol intake to 40 units per week since 2019, and smokes 20 cigarettes daily. Her BMI is 29. However, she does a little exercise once in a month. She has a positive paternal history of a heart condition, who died at the age of 53. In review of the above, I would greatly appreciate it if you could reassess Ms. Bennet's medications and provide her with some pieces of advice on her lifestyle. If you have any inquiries, please feel free to contact me.	for the recipient Regarding her social and family history, Ms. Bennet is extremely worried about her personal life, including child care and other family matters. In addition, she has increased her alcohol intake to 40 units per week since 2019, and smokes 20 cigarettes daily. Her BMI is 29. However, she does little exercise. She has a positive paternal history of a heart condition. who died at the age of 53. In view of the above, I would greatly appreciate it if you could reassess Ms. Bennet's medications and provide her with some advice on her lifestyle. If you have any inquiries, please feel free to contact me.
Regarding Ms Bennet's background, her BMI is 29, and she does little exercise. Additionally, her alcohol intake has increased from 10 to 40 units per week since 2019, and she has a family history of heart disease. Please note that she is divorced, and has two children who live mainly with their dad. Therefore, she reported extreme stress regarding the quality of their father's childcare.	Smoking missing- but aside from that, well done.
In view of the above, it would be greatly appreciated if you could provide Ms Bennet with a review of her medications and advice on encouraging lifestyle changes.	
Regarding Ms Bennet's background, she worries about her children's childcare, <b>who</b> mainly live with their father. She consumes alcohol, 10-40 units per week, and smokes 20	Regarding Ms Bennet's background, she worries about the care of her children, <b>who</b> mainly live with their father. She consumes 40 units of alcohol per week, and smokes 20



cigarettes per day. She practices little exercise and her BMI is 29.	cigarettes per day. She does little exercise and her BMI is 29.
In light of the above, kindly review Ms Bennet's medications and advice her on lifestyle changes.	In light of the above, please review Ms Bennet's medications and advise her on lifestyle changes.
	Stress is not emphasised - it should be
Ms Bennet is a divorced mother of two daughters and extremely stressed about the quality of care of her children since her husband undertook their care. She is also a heavy drinker (up to 40 units weekly), smoker (20 cigarettes daily), obese with a BMI of 29, and has mainly a sedentary lifestyle, in addition to having a family history of heart disease through her father.	Ms Bennet is a divorced mother of two daughters and extremely stressed about the quality of care of her children since her husband took over their care. She also drinks up to 40 units of alcohol weekly, smokes 20 cigarettes daily, and has a BMI of 29, and a mainly sedentary lifestyle, in addition to having a family history of heart disease through her father.
In view of the above, it would be highly appreciated if you could review her medication and promote the patient on changing her lifestyle.	In view of the above, it would be highly appreciated if you could review her medication and promote the patient on changing her lifestyle.