

Medicine Writing Week

Betty Weston

These case notes are official PPP materials - they are not to be shared!

Occupational English Test

WRITING SUB-TEST: MEDICINE TIME ALLOWED: READING TIME: 5 MINUTES

TIME ALLOWED: READING TIME: 5 MINUTES WRITING TIME: 40 MINUTES

Read the case notes and complete the writing task which follows.

Notes:

Assume that today's date is 17 June 2018

You are a doctor in the Outpatients Clinic of Northwood Hospital. You see a patient who is complaining of a painful hand.

PATIENT DETAILS:

Name:	Betty Weston
Marital status:	Divorced
Residence:	59 Atlantic Avenue, Northwood
DOB:	12 Feb 1964 (55 years)
Next of kin:	Mother (80 years)

Social background:

Occupation: supermarket manager (job: 'v tiring': pt. aware that obesity is aggravating factor), long hours, 'on feet all day' Lives with mother (is caregiver) & 2 of 3 children (sons aged 23 & 25), daughter: married, lives nearby Diet: high-fat, high-calorie, irregular meals (often binges) Leisure: TV, reading - no sports/physical activity

PPP MEDSAMPLE03



Past medical his	tory:
	Type 2 diabetes mellitus (2012), hypothyroidism (2015)
	Obesity
	Arthrosis
	Surgeries: 1999 - appendectomy 2014 – cholecystectomy (cholecystitis diag. late 2013)
	Obstetric history: G3P3A0L3
	Allergies: none
	Non smoker
	No alcohol
Outpatient clinic	:: 10 Jun 2018
Presenting prob	lem:
	Numbness/tingling in thumb, index & middle finger of R hand (3 wks' duration), sleep disturbed by pain (relieved by moving fingers)
	Difficulty unscrewing jar tops and gripping glass/cup, objects slip from fingers
	Pt. denies trauma to R hand or pain in other joints
Physical examin	ation:
	VS: BP: 132/84 mmHg, P: 78 beats/minute,
	T: 36°C, RR: 32 breaths/minute
	Body Mass Index (BMI): 32 kg/m2
	Cardiovascular: normal heart sounds, no murmurs
	R hand: no swelling, √grip strength
Diagnosis:	Phalen's manoeuvre & Tinel's sign: both positive Carpal tunnel syndrome
Medications:	Metformin 1500mg/day PO divided q8hr with meal
	(diabetes mellitus) Enalapril 20mg PO qDay (diabetes mellitus)
	Levothyroxine 25mcg PO qDay (hypothyroidism)
	Paracetamol 500mg PO, prn
17 Jun 2018	
Review of symp	
	Fatigue, cold intolerance, constipation
Discharge plan:	Conservative management: night-time wrist splinting (for >3 weeks)
	Electromyography (EMG), nerve conduction study (NCS) → stabilise severity/exclude other neurologic diagnosis
	VBMI
	Refer to physical therapy for aerobic fitness & weight-loss program (avoid exercises that cause wrist strain)
	Continue baseline medication
	Thyroid Stimulating Hormone (TSH) blood levels: assess need to ↑Levothyroxine
	Refer to occupational therapy for wrist splint (custom- made, in neutral position) & ergonomics assessment
Mattin a Toola	

Writing Task:

Using the information given in the case notes, write a referral letter to Ms Goody, a community occupational therapist, for further management of Betty's condition. Address the letter to Ms Alison Goody, Occupational Therapist, Northwood Community Health Centre, Northwood.



Planning

Think about the 5 questions:

- 1) Who are we writing to? Occupational Therapist
- 2) What do they already know? occupations, physio, mobility, access, difficulties, physical spaces, general medical ideas / don't know the patient
- 3) What do they need to learn? current condition pain/mobility, social background & medical background
- 4) Why am I writing today? We need help that we can't give
- 5) Is it urgent? No

And then consider paragraph function:

Introduction	- patient	- Betty Weston
introduction	name	- general medical context
	- general	general request
	medical	<u> <u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u><u></u></u>
	context	
	- general	
	request	
Timeline 1	Current condition	Presenting problem:
Timeline I		Numbness/tingling in thumb, index & middle finger of R hand (3 wks' duration), sleep disturbed by pain (relieved by moving fingers)
		Difficulty unscrewing jar tops and gripping glass/cup, objects slip from fingers
		Pt. denies trauma to R hand or pain in other joints
		R hand: no swelling, \sqrt{grip} strength
		Phalen's manoeuvre & Tinel's sign: both positive
		Diagnosis: Carpal tunnel syndrome
		Paracetamol 500mg PO, prn
Background	Medical & Social/Lifestyle	Lives with mother (is caregiver) (80 years)
1		Occupation: supermarket manager (job: 'v tiring':
		Leisure: TV, reading - no sports/physical activity
		Type 2 diabetes mellitus (2012), hypothyroidism (2015)
		Obesity
Request	- expand	Just for information:
	on the	Electromyography (EMG), nerve conduction study (NCS) → stabilise severity/exclude other
	purpose	neurologic diagnosis
	to anti-attended MDI	VBMI
	investigations - MRI,	Refer to physical therapy for aerobic fitness & weight-loss program (avoid exercises that cause
	FBC, US, X ray, endoscopy,	wrist strain)
	gastroscopy,	
	management -	
	monitor compliance,	Conservative management: night-time wrist splinting (for >3 weeks)
	regular reviews,	
	stitch removal	wrist splint (custom- made, in neutral position) & ergonomics
		assessment

Homework: Send Background & Request to paul@set-english.com



Introductions

- lack of purpose
- unclear purpose
- too much detail
- bad relative clause
- missing punctuation

Student	Teacher
I am writing regarding Betty Weston who has been experiencing numbness and pain in her right hand and recently diagnosed with Carpal Tunnel syndrome. She requires conservative management for her pain and ergonomics assessment.	I am writing regarding Betty Weston , who <u>has</u> <u>been experiencing</u> numbness and pain in her right hand and has been <u>recently diagnosed</u> with carpal tunnel syndrome. She requires conservative management for her pain and ergonomics assessment. Purpose!
Thank you for seeing Ms Weston, a	Thank you for seeing Ms Weston, a
supermarket manager, who has a carpal tunnel	supermarket manager, who has a carpal tunnel
syndrome. I am writing to refer him for further	syndrome. I am writing to refer her for further
ergonomics assessment and to request a wrist	ergonomics assessment and to request a wrist
splint.	splint.
Ms Alison Goody	Ms Alison Goody
Occupational Therapist	Occupational Therapist
Northwood Community Health Centre	Northwood Community Health Centre
Northwood	Northwood
17th June 2018	17th June 2018
Dear Ms Goody,	Dear Ms Goody,
Re: Ms Betty Weston, aged 55	Re: Ms Betty Weston, aged 55
I am writing to refer Ms Weston, who	I am writing to refer Ms Weston, who
presented to our clinic on the 10th of June	presented to our clinic on the 10th of June
2018, with signs and symptoms in keeping with	2018, with signs and symptoms that indicate
carpal tunnel syndrome. She now requires your	carpal tunnel syndrome. She now requires your
further management.	further management.



Thank you for seeing Mrs Weston, who has been	
diagnosed with carpal tunnel syndrome. She is	
being referring to your care for further	
management of her condition.	
I'm writing to refer Mrs Weston, who presented	
to our clinic and was diagnosed with carpal	
tunnel syndrome. She now requires your	
further management and ergonomics	
assessment.	
This Mr Betty Weston,55y old supermarket	Thank you for seeing Ms Betty Weston, a 55-
manager, who was recently diagnosed to have	year-old supermarket manager, who was
Right hand Carpal tunnel syndrome. I referred	recently diagnosed with carpal tunnel
him to you, occupational therapy for wrist	syndrome. I am referring her to you for a wrist
splint and ergonomics assessment.	splint and ergonomics assessment.
	- be careful about including specific
	details about request! In this case it's
	ok but avoid unnecessary repetition
I am writing regarding Ms Weston, who was	I am writing regarding Ms Weston, who was
admitted to our hospital due to carpal tunnel	admitted to our hospital due to carpal tunnel
syndrome. She is being referred to your facility and now requires further management of her	syndrome. She is being referred to you and now requires further management of her
condition.	condition.
I am writing regarding Mrs Weston, who was diagnosed with carpal tunnel syndrome. She is	I am writing regarding Mrs Weston, who has been diagnosed with carpal tunnel syndrome.
being referred to your facility and she requires	She is being referred to you and she requires
further management , including wrist splint	further management, including a wrist splint
with ergonomics assessment.	with ergonomics assessment.
I am writing regarding Betty Weston, who has	I am writing regarding Betty Weston, who has
been admitted to our facility several times due to her complaints of a painful hand. She has	been admitted to our facility twice and was diagnosed with carpal tunnel syndrome last
been diagnosed with Carpal Tunnel Syndrome	week. She is now being referred to your clinic
last week. She is now being referred to your	and requires further management.
clinic and requires further management.	
I am writing regarding Mr Weston who visited	I am writing regarding Ms Weston, who visited
our clinic recently due to pain in his right hand associated with carpal tunnel syndrome. He is	our clinic recently due to pain in her right hand, associated with carpal tunnel syndrome. She is
being referred to you and requires your further	being referred to you and requires your further
assessment and management.	assessment and management.
-	
I am writing regarding Ms Betty Weston, who	
visited our clinic recently due to carpal tunnel	



syndrome. She is being referred to you and	
now requires a wrist splint and ergonomics assessment.	
Ms Alison Good Occupational therapist	Ms Alison Goody
Northwood community health Centre Northwood 17/June/2018 Dear Ms. Alison I would like to refer Ms Betty Weston to you who has been diagnosed with carpal tunnel syndrome on 10/7/2018 after presenting with right hand numbness and tingling , for wrist splinting and ergonomic assessment.	Occupational therapist Northwood community health Centre Northwood 17/June/2018 Dear Ms. Alison Re line? I would like to refer Ms Betty Weston, who has been diagnosed with carpal tunnel syndrome, for wrist splinting and ergonomic assessment. Leave dates and symptoms for timeline
I am writing to refer Betty Weston who is diagnosed with Carpal tunnel syndrome on her right wrist. She requires wrist splint and ergonomics assesment.	I am writing to refer Betty Weston, who has been diagnosed with carpal tunnel syndrome in her right wrist. She requires a wrist splint and ergonomics assessment.
I am writing to refer Ms Betty Weston, who presented to our clinic recently due to numbness and tingling in her thumb, middle, and index finger of right hand for three weeks. In addition to that, she has been experiencing difficulty in sleep due to pain. Now she requires assessment for further management.	Too much information here - keep it brief
I am writing to refer Betty Weston, a 55 year old, supermarket manager. She was diagnosed with carpal tunnel syndrome, and now requires your further assessment and treatment.	
Dr.Alison Goody Occupational Therapist Northwood community health center Northwood	Dr.Alison Goody Occupational Therapist Northwood community health center Northwood
17 June 2018	17 June 2018
Dear Dr goody,	Dear Dr Goody,



Thank you for seeing Ms Weston, 55 year old	RE line?
patient, presented with pain in her fingers with	Thank you for seeing Ms Weston, a 55 year old
possible diagnose of carpal tunel syndrom one	patient with the possible diagnosis of carpal
weeks ago. I am reffering Ms weston to you for	tunnel syndrome. I am referring Ms Weston to
further managment and physical therapy if	you for further managment and physical
required.	therapy if required.
	Purpose - the OT will not provide physical therapy

Timeline Paragraph

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Timeline 1	Current condition	Presenting problem: Numbness/tingling in thumb, index & middle finger of R hand (3 wks' duration), sleep disturbed by pain (relieved by moving fingers)	d
		Difficulty unscrewing jar tops and gripping glass/cup, objects slip from fingers	
		Pt. denies trauma to R hand or pain in other joints	
		R hand: no swelling, ψ grip strength	
		Phalen's manoeuvre & Tinel's sign: both positive	
		Diagnosis: Carpal tunnel syndrome	
		Paracetamol 500mg PO, prn	

Student	Teacher
On 10th june 2018, Ms Betty visited the	On 10th June 2018, Ms Weston visited the
outpatient clinic with complaints of pain and	outpatient clinic with complaints of pain and
tingling in her thumb, index and middle finger	tingling in her thumb, index and middle finger
of her right hand. She has been experiencing	of her right hand. She had been experiencing
difficulty in performing basic tasks at home	difficulty in performing basic tasks at home
such as opening a jar's lid or holding objects	such as opening jars or holding objects, and the
and the pain interrupts her sleep as well.	pain interrupts her sleep. However, she is
However, she is certain that she did not injure	certain that she has not injured her right hand
her right hand in the past few weeks and the	in the past few weeks and the pain is limited to
pain is limited to her right hand only. On	her right hand only. On physical examination,
physical examination, she had decreased grip	she had decreased grip strength with both
strength with both Phlalen's manoeuvre and	Phlalen's manoeuvre and Tinel's sign positive,
Tinel's sign positive confirming the diagnosis of	confirming the diagnosis of carpal tunnel
carpal tunnel syndrome.	syndrome.
On 10th June, Ms Weston reported that she	On 10th June, Ms Weston reported that she
had been experiencing numbness, tingling and	had been experiencing numbness, tingling and
pain in her thumb, index and middle fingers,	pain in her thumb, index and middle fingers,
and, additionally, strength and coordination in	and, additionally, strength and coordination in
her fingers had decreased. Following the	her fingers had decreased. Following the
examination, Phalen's manoeuvre and Tinel's	examination, Phalen's manoeuvre and Tinel's
sign were positive, and grip strength decreased,	sign were positive, and her grip strength was



although no swelling was observed. As a result, carpal tunnel syndrome was diagnosed.	 weaker, although no swelling was observed. As a result, carpal tunnel syndrome was diagnosed. Direct and well written - do be careful in the future not to over-summarise
She has been experiencing numbness and	Ms Weston has been experiencing numbness
tingling in her thumb, index and middle finger	and tingling in her thumb, index and middle
for three weeks. In addition, her rest has been	finger for four weeks. In addition, her rest has
disturbed by the pain, which was relieved by	been disturbed by the pain, which was relieved
moving fingers. Daily live activities like	by moving her fingers. Daily activities like
unscrewing jar tops have become difficult	unscrewing jar tops have become difficult
because of the pain. Ms Weston denies any	because of the pain. Ms Weston denies any
trauma to her hand or pain in other joints. The	trauma to her hand or pain in her other joints.
physical examination revealed no swelling and	The physical examination revealed no swelling ,
decreased grip strength. Moreover, Phalen's	and decreased grip strength. Additionally,
manouvre and Tinel's sing were both positive.	Phalen's manoeuvre and Tinel's sign were both
All these symptoms are suggestive of carpal	positive. All these symptoms are suggestive of
tunnel syndrome. She was prescribed with	carpal tunnel syndrome. She was prescribed
paracetamol for pain control.	with paracetamol for pain control.
On 10 th June 2018, Ms Weston presented with a numbness and tingling in the 3th,4th ,5th finger of her right hand, which disturbed her sleep and relieved by moving her fingers. Having a decreased gripping strength and positive Phalen's manoeuvre and Tinel's sign, she was diagnosed with carpal tunnel syndrome and commenced on paracetamol. Today, Ms Weston is scheduled. Additionally, her EMG and nerve conduction study were ordered to exclude other neurologic diagnosis.	On 10th June 2018, Ms Weston presented with numbness and tingling in the 3th,4th ,5th finger of her right hand, which disturbed her sleep and was relieved by moving her fingers. Having a decreased gripping strength and positive Phalen's manoeuvre and Tinel's sign, she was diagnosed with carpal tunnel syndrome and commenced on paracetamol. Today, Ms Weston is scheduled for discharge. Additionally, her EMG and nerve conduction study were ordered to exclude other neurologic diagnosis. - not incorrect to put the diagnosis and EMG together but it's a good habit to keep all future actions in the request paragraph.
Last week Ms Weston presented to me due to a	On the 10 th June Ms Weston presented due to a
pain in right hand's first three fingers which	pain in the first three fingers of her right hand,
was accompanied with numbness and tingling	which was accompanied with numbness and a
sensation. She reported that this problem had	tingling sensation. She reported that this
affected her routine daily activities over the	problem had affected her daily activities over
past 3 weeks and she denied trauma history or	the past 3 weeks and she denied trauma history



any other additional symptom about her hand.	or any other additional symptoms about her
Following examination, which revealed a	hand. Following examination, which revealed a
positive Phalen's maneuver and Tinel's sign, a	positive Phalen's manoeuvre and Tinel's sign, a
provisional diagnosis of carpal tunnel syndrome	provisional diagnosis of carpal tunnel syndrome
was made and she was commenced on	was made and she was commenced on
painkillers.	painkillers PRN.
	 be careful with Content accuracy: pain/joints not symptoms/hand / Painkillers - PRN
On 10th June 2018, Mrs. Weston reported that	On 10th June 2018, Mrs. Weston reported that
she has been experiencing a numbness and	she had been experiencing numbness and
tingling in the thumb, index, and middle finger	tingling in the thumb, index, and middle finger
of his right hand for 3 weeks, and her sleep was	of his right hand for 3 weeks, and her sleep was
disturbed by pain and was relieved by moving	disturbed by pain and was relieved by moving
her fingers, although he had any trauma to her	her fingers. Additionally, she denied having
right hand had any pain in other joints. On	trauma to her right hand or pain in her other
physical examination, her right hand had no	joints. On physical examination, her right hand
swelling but her grip strength was reduced. In	had no swelling but her grip strength was
addition, her Phalen's manoeuvre and Tinel's	reduced. In addition, her Phalen's manoeuvre
sign were both positive. As a result of that, she	and Tinel's sign were both positive. As a result
was diagnosed with carpal tunnel syndrome	of that, she was diagnosed with carpal tunnel
and was commenced on paracetamol, 500 mg,	syndrome and was commenced on
post meridiem.	paracetamol, 500 mg, PRN.
On 10th June 2018, Ms Weston presented to	On 10th June 2018, Ms Weston presented to
our clinic, having been experiencing a pain in	our clinic, having been experiencing a pain in
her right hand. In addition to that, she	her right hand. In addition to that, she
complained of having difficulty to unscrew jar	complained of having difficulty with
tops and grip glass cups. During her physical	unscrewing jar tops and gripping glass cups.
examination, both Phalen's manoeuvre and	During her physical examination, both Phalen's
Tinel's sign were positive, as a result of which,	manoeuvre and Tinel's sign were positive, and
she was diagnosed with carpal tunnel	as a result of which, she was diagnosed with
syndrome, and subsequently, commenced on	carpal tunnel syndrome, and subsequently,
oral paracetamol.	commenced on oral paracetamol PRN .
On 10 June Mrs Weston presented to our	On 10 June Mrs Weston presented to our
hospital complained of numbness, tingling, and	hospital complaining of a three-week history of
pain in the first 3 fingers of her right hand. She	numbness, tingling, and pain in the first 3
reported that these symptoms have been	fingers of her right hand, which was causing
started 3 weeks ago, and the pain was causing	sleep deprivation. She noted that the pain is
her sleep deprivation. She noted that the pain	relieved by moving fingers. Despite no hand
is relieved by moving fingers. Despite no hand	trauma, her right hand grip strength is
trauma, her right hand functionality is	decreased and this is affecting her daily
decreased and this is affecting her daily activity.	activities. Phalen's manoeuvre, and Tinel's sign
Her general examination was unremarkable,	were positive for the right side. All signs and
but on local examination was noted right hand	symptoms were suggestive of carpal tunnel
grip strength was low intensity compared with	syndrome. Paracetamol when needed was
the left hand, Phalen's maneuver, and Tinel's	prescribed for her.



sign were positive for the right side. All signs and symptoms were suggestive of carpal tunnel syndrome. Paracetamol when is needed was prescribed for her.	
Ms Weston presented with numbness and tingling in the right hand. She reported having difficulty in unscrewing jar tops, catching the objects tightly in his fingers, and gripping glass. Her physical examination revealed a reduced grip strength without having swelling, and Phalen's manoeuvre, and Tinel's sign were positive. Consequently, he was diagnosed with carpal tunnel syndrome, for which paracetamol 500 mg PO was prescribed.	Ms Weston presented with numbness and tingling in the right hand. She reported having difficulty in unscrewing jar tops, catching objects tightly in her fingers, and gripping glass. Her physical examination revealed a reduced grip strength without swelling, and Phalen's manoeuvre, and Tinel's sign were positive. Consequently, she was diagnosed with carpal tunnel syndrome, for which paracetamol 500 mg PO was prescribed.
	Some small errors - but really good!
On10th June2018, Ms Weston presented with numbness and tingling in her thumb, index and middle finger of right hand. She also reported difficulty in sleeping due to pain. There is no history of trauma in right hand. There is no swelling in right hand, however, Phanlen's manoeuvre and Tinel's sign are positive.	On10th June2018, Ms Weston presented with numbness and tingling in her thumb, index and middle finger of her right hand. She also reported difficulty in sleeping due to pain. There is no history of trauma in right hand. There is no swelling in her right hand. However , Phalen's manoeuvre and Tinel's sign are positive.
	This is very direct - and over-summarised. There's no <i>diagnosis/grip strength</i> . Also, the two sentences with 'There is' sounds repetitive - possibly use addition linker?
Ms Betty presented to out patient department one week back.She has been suffering from numbness,tingling in the thumb,index and middle finger of right hand for 3 week duration.It's been associated with sleep disturbance as well.Because of this problem her daily activities has restricted. Same time she has been noticed difficulty in unscrewing jar tops , gripping glass and cups,object slips from fingers. Ms Bretty denies trauma to right hand or pain in other joints.On examination found positive Phalen's manoeuvre and Tinel's sing.	Ms Betty presented to outpatient department on the 10 th June. She had been suffering from numbness, tingling in the thumb, index and middle finger of right hand for 3 weeks, associated with sleep disturbance. Because of this problem her daily activities have been restricted, unscrewing jar tops and gripping objects. Ms Weston denies any trauma to her right hand or pain in her other joints. On examination Phalen's manoeuvre and Tinel's sign were positive. - Repetition and grammar issues make this a difficult passage to read. Also, no diagnosis.
On 10.08.2018, Ms Weston presented with a 3- week history of numbness and tingling sensation in her right thumb, index and middle fingers. Her sleep has been disturbed due to the pain which relieved by moving fingers. It is	On 10.08.2018, Ms Weston presented with a 3- week history of numbness and tingling sensation in her right thumb, index and middle fingers. Her sleep has been disturbed due to the pain which is relieved by moving fingers. It



important to be aware that she has been having difficulty in unscrewing jar tops and gripping glass or cups. She also stated that objects slip from her fingers.There was no trauma to right hand ,and no pain in other joints.On physical examination, there was no swelling in right hand ,but the grip strength was decreased. Both Phalen's manoeuvre and Tinel's sign were positive. Therefore, the diagnosis of carpal tunnel syndrome was established. is important to be aware that she has been having difficulty in unscrewing jar tops and gripping glass or cups. She also stated that objects slip from her fingers. There was no trauma to her right hand ,and no pain in other joints. On physical examination, there was no swelling in her right hand, but her grip strength was decreased. Both Phalen's manoeuvre and Tinel's sign were positive. Therefore, the diagnosis of carpal tunnel syndrome was established.

- Excellent content and organisation of information. Some small issues. Well done.



Background/Request

		Occupation: supermarket manager (job: 'v tiring': Leisure: TV, reading - no sports/physical activity Type 2 diabetes mellitus (2012), hypothyroidism (2015) Obesity
Ff er ga m m re	- expand on the purpose nvestigations - MRI, BC, US, X ray, endoscopy, sastroscopy nanagement - nonitor compliance, egular reviews, titch removal	Just for information: Electromyography (EMG), nerve conduction study (NCS) →stabilise severity/exclude other neurologic diagnosis ↓BMI Refer to physical therapy for aerobic fitness & weight-loss program (avoid exercises that cause wrist strain) Conservative management: night-time wrist splinting (for >3 weeks) wrist splint (custom- made, in neutral position) & ergonomics

Student	Teacher
Ms Weston lives with her mother, who needs her as a caregiver. Ms Weston is currently working as a supermarket manager and she has a sedentary lifestyle. She has been previously diagnosed with DM2 and hypothyroidism. An electromyography and a nerve conduction study have been ordered to stabilise severity and exclude other diagnosis. In view of the above, it would be greatly appreciated if you could provide Ms Weston with a custom-made wrist splint in neutral position and ergonomic assessment.	Ms Weston lives with her mother, who needs her as a caregiver. She is currently working as a supermarket manager, which she finds tiring , and she has a sedentary lifestyle. She has been previously diagnosed with DM2 and hypothyroidism. Electromyography and a nerve conduction study have been ordered to stabilise severity and exclude other diagnoses. In view of the above, it would be greatly appreciated if you could provide Ms Weston with a custom-made wrist splint in a neutral position and an ergonomic assessment.
Ms. Weston has a very tiring job as a	Ms. Weston has a very tiring job as a
supermarket manager. She lives with her two	supermarket manager. She lives with her two
children and her 80-year-old mother, who she	children and her 80-year-old mother, who she
takes care of. She likes reading and watching TV	takes care of. She likes reading and watching TV
in her free time, but she does not have any	in her free time, but she does not have any
physical activity or interest in sports. Please be	physical activity or interest in sports. Please be
aware that she has type 2 diabetes mellitus,	aware that she has type 2 diabetes mellitus,
obesity, and hypothyroidism.	obesity, and hypothyroidism.
Please note that electromyography and a nerve	Please note that electromyography and a nerve
conduction study will be planned for Ms.	conduction study will be planned for Ms.
Weston to exclude other possible neurologic	Weston to exclude other possible neurological
diagnoses. She was advised on losing weight	diagnoses. She was advised on losing weight
and referred to physical therapy on behalf of	and referred to physical therapy on behalf of
this issue.	this issue.



In view of the above, it would be greatly	In view of the above, it would be greatly
appreciated if you could provide an ergonomics	appreciated if you could provide an ergonomics
assessment and wrist splinting for Ms. Weston.	assessment and wrist splinting for Ms. Weston.
It is vital to know that the wrist splint should be	It is vital to know that the wrist splint should be
in a neutral position and used at night-time for	in a neutral position and used at night-time for
at least three weeks. In case of any queries,	at least three weeks. In case of any queries,
please do not hesitate to contact me.	please do not hesitate to contact me.
Regarding her social background, Ms	Regarding her social background, Ms
Weston has a standing job, as a	Weston has a tiring job, as a
supermarket manager, and lives with	supermarket manager, and lives with
her primary caregiver, an 80 years old	her primary caregiver, an 80-year-old
mother. Despite being obese, she	mother. She does not perform any
doesn't perform any physical activity,	physical activity, and doesn't follow a
and doesn't follow a healthy diet. In	healthy diet and as result, her BMI is
terms of her medical history, she has	32. In terms of her medical history, she
DM type 2, hypothyroidism, obesity and	has DM type 2, hypothyroidism, and
arthritis, which are treated accordingly,	arthritis, which are treated accordingly,
and, additionally, she uses Paracetamol	and, additionally, she uses paracetamol
PRN.	PRN.
It would be greatly appreciated if you	It would be greatly appreciated if you
could provide Ms Weston your further	could provide Ms Weston your further
ergonomic assessment, and kindly	ergonomic assessment, and kindly
create a wrist splint for her in a neutral	create a wrist splint for her in a neutral
position. Please be aware that she is	position. Please be aware that she is
being referred for EMG and NCS, in	being referred for EMG and NCS, in
order to exclude other neurological	order to exclude other neurological
diagnosis, and to physical therapy.	diagnosis, and to physical therapy.
Ms Weston's social history reveals that she lives with her caregiver mother. She is not doing sports or physical activity. She has had Type 2 diabetes since 2012, and hypothyroidism since 2015. Her high BMI indicates that she has obesity. Please note, she was advised to reduce BMI. In addition, electromyography (EMG) and nerve conduction study was ordered to determine the condition severity, and to exclude other neurologic diagnoses. Additionally, she was referred to physical therapy to enroll in aerobic fitness, and weight loss program with avoiding exercises that cause wrist strain. I would be grateful if you could provide Mr Weston with an ergonomics assessment, and wrist splint which she will use for three weeks. If you require any further information, please do not hesitate to contact me.	Ms Weston lives with her mother, who she takes care of. She does not do sports or physical activity. She has Type 2 diabetes and hypothyroidism, and her BMI is 32. Please note, electromyography (EMG) and a nerve conduction study have been ordered to determine the condition's severity, and to exclude other neurological diagnoses. Additionally, she has been referred to physical therapy. I would be grateful if you could provide Ms Weston with an ergonomics assessment, and a wrist splint which she will use for three weeks. If you require any further information, please do not hesitate to contact me.



	Consider what the recipient needs to know.
Socially, Mrs Weston lives with her mother and works as a supermarket manager. Additionally, she has a sedentary lifestyle and is obese. It is also worth mentioning she has a history of type 2 DM and hypothyroidism.	Socially, Mrs Weston lives with her mother (care?) and works as a supermarket manager (tiring). Additionally, she has a sedentary lifestyle and is obese. It is also worth mentioning she has a history of type 2 DM and hypothyroidism.
Please kindly note that an EMG and a nerve conduction study will be ordered to exclude other neurological diseases, and Mrs. Weston was given advice to reduce BMI due to which she was referred to physical therapy.	Please kindly note that an EMG and a nerve conduction study will be ordered to exclude other neurological diseases, and Mrs. Weston will be referred to physical therapy.
In view of the above, it would be greatly	In view of the above, it would be greatly
appreciated, if you could provide Mrs.	appreciated if you could provide Mrs.
Weston a night time wrist splint which is	Weston with a night time wrist splint, in
custom-made and has to be neutral	a neutral position, and an ergonomics
position, and her ergonomics assessment.	assessment.
	 good direct style but don't miss out content
In terms of her medical history, Mrs	In terms of her medical history, Mrs
Weston , who has been diagnosed with	Weston , who has been diagnosed with
diabetes in 2012 and hypothyroidism in	diabetes in 2012 and hypothyroidism in
2015, for which has been prescribed	2015, for which has been prescribed
metformin, enalapril and levothyroxine	metformin, enalapril and levothyroxine
.She had been experienced	.She had been experienced
appendectomy and cholecystectomy in	appendectomy and cholecystectomy in
1999 and 2014 respectively.	1999 and 2014 respectively.
Regarding her social history	Regarding her social history ,
,Mrs.Weston, mother of three, is a	Mrs.Weston, mother of three, is a
supermarket manager who are on feet	supermarket manager who are on feet
all day regarding obesity .She is	all day regarding obesity .She is
looking after her mother ,although her	looking after her mother ,although her
daughter lives close to her resident	daughter lives close to her resident
.She consume high calorie and junk	.She consume high calorie and junk
foods, in addition has a sedentary	foods, in addition has a sedentary
lifestyle.	lifestyle.
In view of the above, it would be greatly	In view of the above, it would be greatly
appreciated if you could provide night	appreciated if you could provide night
time wrist splinting more than three	time wrist splinting more than three
weeks and please ensure she is	weeks and please ensure she is



maintaining her medications has prescribed, in addition please note that monitor thyroid blood levels for arrange the dosage of levothyroxine.And kindly encourage her for to do daily exercise, and kindly advise her regarding a balanced and healthy diet.	maintaining her medications has prescribed, in addition please note that monitor thyroid blood levels for arrange the dosage of levothyroxine.And kindly encourage her for to do daily exercise, and kindly advise her regarding a balanced and healthy diet.
	 Paragraphing is ok - but lots to learn about the purpose and what content is necessary for this reader. Watch some videos on Class library
In terms of Ms Weston's background, she is a supermarket manager, lives with 80 age of her mother, and has a sedantary lifestyle. Please note that she has diabetes, hypothyroidism, and obesity.	In terms of Ms Weston's background, she <u>is</u> a supermarket manager, <u>lives</u> with her 80 - year-old mother (care), and <u>has</u> a sedentary lifestyle. Please note that she has diabetes, hypothyroidism, and a BMI of 32.
In view of the above, it would be greatly appreciated if you could provide Ms Weston with further management. Kindly consider ergonomics assessment and necessity of a wrist splint in neutral position.Please note that, her EMG and nerve conduction study were ordered to exclude other neurologic diagnosis, and she is being discharged with a night-time wrist splinting.	In view of the above, it would be greatly appreciated if you could provide Ms Weston with further management. Kindly provide an ergonomics assessment and a wrist splint in a neutral position, which will be worn at night. Please note that an EMG and (a) nerve conduction study will be ordered to exclude other neurological diagnoses.
Ms Weston had been diagnosed as type 2 diabetic mellitus, hypothyroidism,obesity and she is on routine medication. she lives with her 80 years mother. In her leisure time she used to watch tv, reading book and sedentary physical activity. Because of her current hand problem, i am planning to review her with electromayography (EMG) and nerve conduction study (NCD).Same time i have referred her to physical therapy to manage her obesity. Now i am referring her to you for custom made wrist splint and ergonomics assessment. Wrist splint should be kept in neutral position and should use for 3 weeks.It would be greatly appreciated if you could review her condition and do needful.If you have any queries, please do not hesitate to contact me.	Ms Weston has type 2 diabetic mellitus, hypothyroidism, a BMI of 32 and she is on routine medication. She lives with her 80-year- old mother (care) . She has a sedentary lifestyle. Ms Weston will be given electromyography (EMG) and a nerve conduction study (NCD). Additionally, I have referred her to physical therapy. I am referring her to you for a wrist splint and ergonomics assessment. The wrist splint should be kept in a neutral position and will be used for 3 weeks. It would be greatly appreciated if you could review her condition and do needful. If you have any queries, please do not hesitate to contact me.



	 A range of small issues here, which are tricky to explain! Just remember that this is supposed to be a professional letter, so try and use the 'first-person' as little as possible. The passive is better in a lot of places. (We'll be doing passive next week!) Also consider the what the recipient needs to know in order to continue care. The fact she enjoys reading isn't relevant to that? Also, her job is relevant and that is not included!
In terms of her social background, Ms Weston work as a manager in supermarket, which is very tiring job for her. In addition to that she is a care giver of her 80 years mother. Please note that she was diagnosed type 2 diabetes,(2012), hypothyroid,(2015) and obesity. As a result of that, she was referred to fitness team for weight loss. In view of the above, it would be grateful if you could provide your assessment for her further management. Please do not hesitate to contact me if you have any question.	In terms of her social background, Ms Weston works as a manager in supermarket, which is a very tiring job for her. In addition to that, she is a care giver for her 80 year-old mother. Please note that she has type 2 diabetes, hypothyroidism, and a BMI of 32. As a result of that, she was referred to fitness team for weight loss In view of the above, it would be grateful if you could provide your assessment for her further management. - not clear purpose! - What are we requesting? Please do not hesitate to contact me if you have any question.
Regarding her background, Ms Weston works as a supermarket manager, which is a tiring job. She lives with her mother and takes care of her. She likes reading and watching TV. However, she does not exercise or do any physical activities. In terms of her medical history, she has type 2 diabetes mellitus and hypothyroidism. She is also obese. Please note that Ms Weston is going to have electromyography and nerve conduction study to determine the severity of her condition and exclude other neurological diseases .She is also being referred to a physical therapist for an aerobic fitness and weight-loss program.	Regarding her background, Ms Weston works as a supermarket manager, which is a tiring job. She lives with her mother and takes care of her. She likes reading and watching TV. However, she does not exercise or do any physical activities. In terms of her medical background, she has type 2 diabetes mellitus and hypothyroidism. She also has a BMI of 32. Please note that Ms Weston is going to have electromyography and nerve conduction study to determine the severity of her condition and exclude other neurological diseases . She is also being referred to a physical therapist for



In view of the above, it would be greatly	an aerobic fitness and weight-loss
appreciated if you could provide Ms	program.
Weston with ergonomics assessment and	
a wrist splint in the neutral position to be used at night for at least three weeks .	In view of the above, it would be greatly appreciated if you could provide Ms Weston with an ergonomics assessment and a wrist splint in the neutral position to be used at night for at least three weeks.
	 very good. I nearly gave this a green!